

**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

99-390

SYNOPSIS -

AGENDA:

SEPTEMBER 13, 1999

Thomas Vlassis, (1-R), Council Member, to Los Angeles, California, from November 28, 1999 to December 5, 1999. Mr. Vlassis will be representing the City at the National League of Cities 1999.

SUBJECT:

OUT-OF-STATE
TRAVEL

Diane Goldsbury, (0-R), Senior Police Officer, and Laura Pascuzzi, (0-R), Police Sergeant, to Philadelphia, Pennsylvania, from October 9, 1999 to October 15, 1999, to attend the 37th annual conference of the International Association of Women Police. They will receive education and training in various areas of police work with a focus on topics of special interest to female police officers.

TYPE:

**RESOLUTION
ORDINANCE
RECEIVE/FILE**

Don McLaughlin, (0-R), Park and Recreation Business Manager, Gay Wilson, (0-R), Park Board Member, and Don Tripp, (0-R), Park and Recreation Director, to Nashville, Tennessee, from October 19, 1999 to October 24, 1999, to attend the annual meeting of the National Recreation and Park Association. They will attend state of the art educational, trends, and training classes in the park and recreation area and Mr. McLaughlin will make a presentation on cemetery management.

SUBMITTED BY:

KEVIN RIPER
FINANCE DIRECTOR

Stewart Drake, (0-NR), Senior Police Officer, and Raymond Gallardo, (0-R), Police Officer, to Phoenix, Arizona, from December 11, 1999 to December 18, 1999, to attend a Police Rifle Instructor Certification School sponsored by the National Rifle Association. Upon completion the officers will be certified to instruct other officers. This travel request was approved at the August 2, 1999, City Council meeting, however the class in Las Vegas, Nevada was full at that time and the next class available was in Phoenix. The difference in price is for range fees, ammunition purchase, and one more day of per diem.

Richard Clark, (0-R), Deputy City Manager, to

Philadelphia, Pennsylvania, from October 2, 1999 to October 5, 1999 to attend the International Downtown Association's annual conference. The main focus of the conference is on creating a diversified economic base.

FISCAL IMPACT -

Cost of travel is \$2,072, \$10,853.69 and \$1,950. Funding for this trip is provided for in the 1998-99 Operating Budget under Index Code MCC010000, page 16-6 (Vlassis); Index Code HRS980100, page 17-23 (Goldsbury, Pascuzzi, McLaughlin, Gay, Tripp, Drake, and Gallardo); and Index Code CMO010000, page 5-7 (Clark).

The total expended on City travel from July 1, 1999 through September 13 1999, is \$59,031.20; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.