



**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

99-463

SYNOPSIS -

AGENDA:

OCTOBER 4, 1999

John Hagener, (0-NR), Recreation Supervisor, to Santa Fe, New Mexico, from November 6, 1999 to November 11, 1999, to attend the National Executive Development School sponsored by the National Recreation Park Association.

SUBJECT:

OUT-OF-STATE
TRAVEL

FISCAL IMPACT -

Cost of travel is \$1,516. Funding for this trip is provided for in the 1999-2000 Operating Budget under Index Code HRS980100, Pages 17-23.

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

The total expended on City travel from July 1, 1999 through September 30, 1999, is \$83,917.97; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION -

SUBMITTED BY:

KEVIN RIPER
FINANCE
DIRECTOR

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

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