

**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

99-483

SYNOPSIS -

AGENDA:

OCTOBER 18, 1999

Drew Burham, (0-R), Police Captain, to Springfield, Massachusetts, from April 24, 2000 to May 1, 2000, to attend the Smith and Wesson Armorer's School at the Smith and Wesson Academy. Captain Burham will receive training and factory certification to repair weapons carried by police officers.

SUBJECT:

**OUT-OF-STATE
TRAVEL**

Eric Anderson, (1-R), City Manager, to Syracuse, New York, from November 10, 1999 to November 14, 1999, for recruitment at Maxwell School, Syracuse University for the City's internship program. Mr. Anderson will be accompanied by Robyn Ellert, Management Analyst. Although the cost of this trip does not require approval under Council policy, Council authorization is requested

TYPE:

**RESOLUTION
ORDINANCE
RECEIVE/FILE**

Eric Anderson, (1-R), City Manager, to Washington, D.C., from November 17, 1999 to November 21, 1999, to attend the 1999 Fall Meeting of the National Academy of Public Administration.

SUBMITTED BY:

**KEVIN RIPER
FINANCE
DIRECTOR**

Bruce Bergman, (1-R), Corporation Counsel, to Las Vegas, Nevada, from October 23, 1999 to October 28, 1999, to attend the Airports Council International, 8th Regional Conference and Exhibition. The conference includes sessions relating to airport management, including, law, regulations, and revenue diversion.

FISCAL IMPACT -

Cost of travel is \$1,465, \$550, \$1,489 and \$1,800 respectively. Funding for these trips is provided for in the 1999-2000 Operating Budget under Index Code HRS980100, page 17-23; and Index Code CMO010000, page 5-7; and Index Code LGL010000, page 14-6.

The total expended on City travel from July 1, 1999 through October 25, 1999 is \$108,091.96; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.