



**CITY COUNCIL
COMMUNICATION:**

ITEM _____

99-492

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

AGENDA:

NOVEMBER 1, 1999

SYNOPSIS -

SUBJECT:

OUT-OF--STATE
TRAVEL

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

KEVIN RIPER
FINANCE
DIRECTOR

Tangela Weiss, (0-R), Public Housing Supervisor, to Raleigh Durham, North Carolina, from November 14, 1999 to November 19, 1999, to attend the National Association of Housing and Redevelopment Officials (NAHRO) to receive Public Housing Manager Certification for Public Housing Supervisors.

Jeff Morton, (1-NR), Police Officer, to St. Louis, Missouri, from December 5, 1999 to December 17, 1999, to attend Drug Enforcement Agency School. As a member of the narcotics unit, this training will enhance his narcotics investigative skills.

FISCAL IMPACT -

Cost of travel is \$1,973 and \$1,442 respectively. Funding for these trips is provided for in the 1999-2000 Operating Budget under Index Code HSG010000, page 10-9; and Index Code HRS980100, page 17-23.

The total expended on City travel from July 1, 1999 through November 1, 1999 is \$87,673.04; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed

three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

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