

**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

99-543

SYNOPSIS -

AGENDA:

OCTOBER 18, 1999

Ron Wakeham, (1-R), Fire Chief, to San Diego, California, from March 31, 2000 to April 5, 2000, to attend ASPA Visions 2000 conference.

SUBJECT:

OUT-OF-STATE
TRAVEL

John Meeker, (0-NR), Police Sergeant, to Jacksonville, Florida, from January 29, 2000 to February 5, 2000, to attend a course on Internal Affairs Investigations sponsored by the Institute of Police Technology and Management.

TYPE:

Cost of travel is \$1,597.61 and \$1,919.50 respectively. Funding for these trips is provided for in the 1999-2000 Operating Budget under Index Code HRS980100, page 17-23.

RESOLUTION
ORDINANCE
RECEIVE/FILE

The total expended on City travel from July 1, 1999 through December 20, 1999, is \$141,739.43; the total amount budgeted for City travel is approximately \$370,000.

SUBMITTED BY:

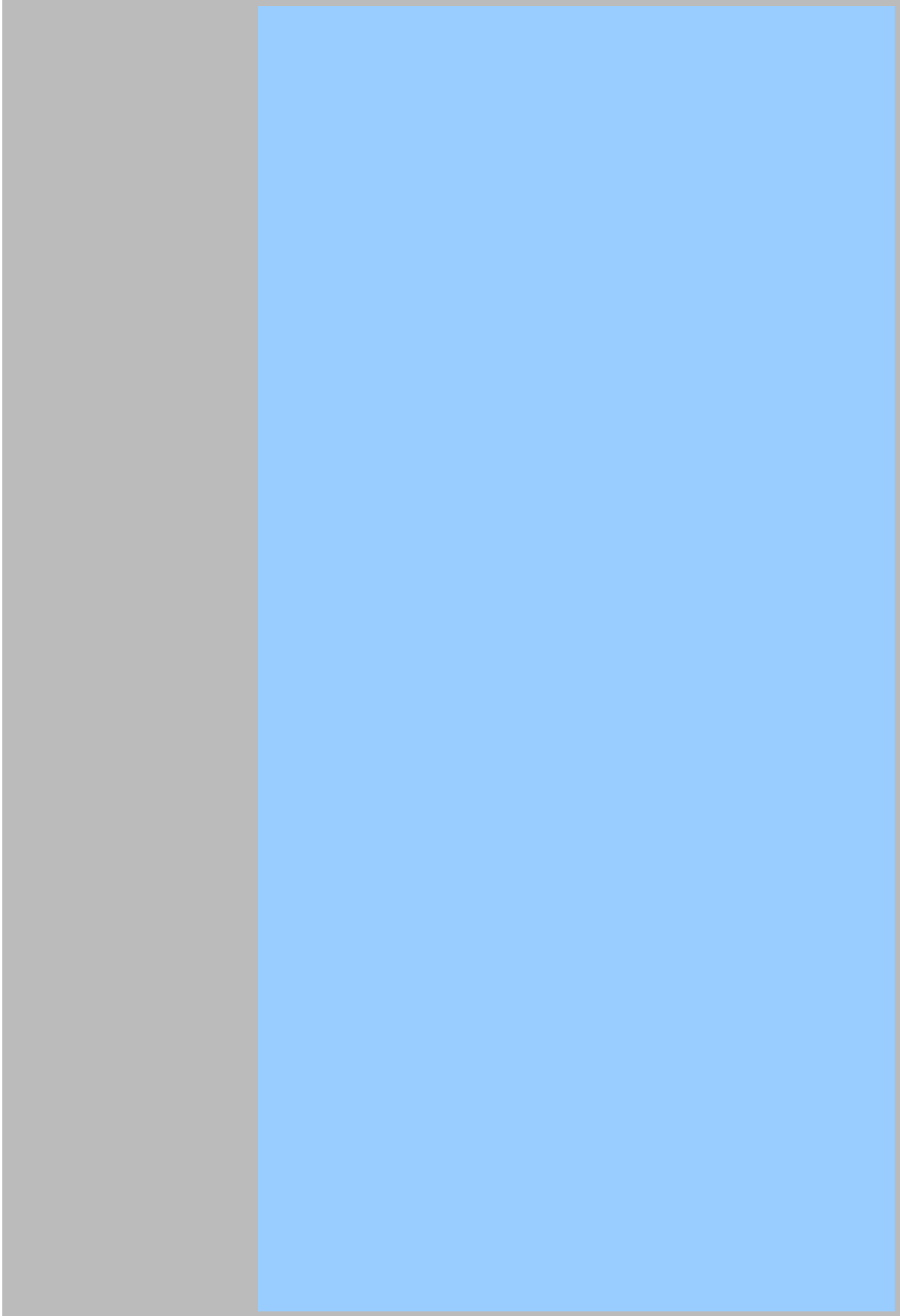
RECOMMENDATION -

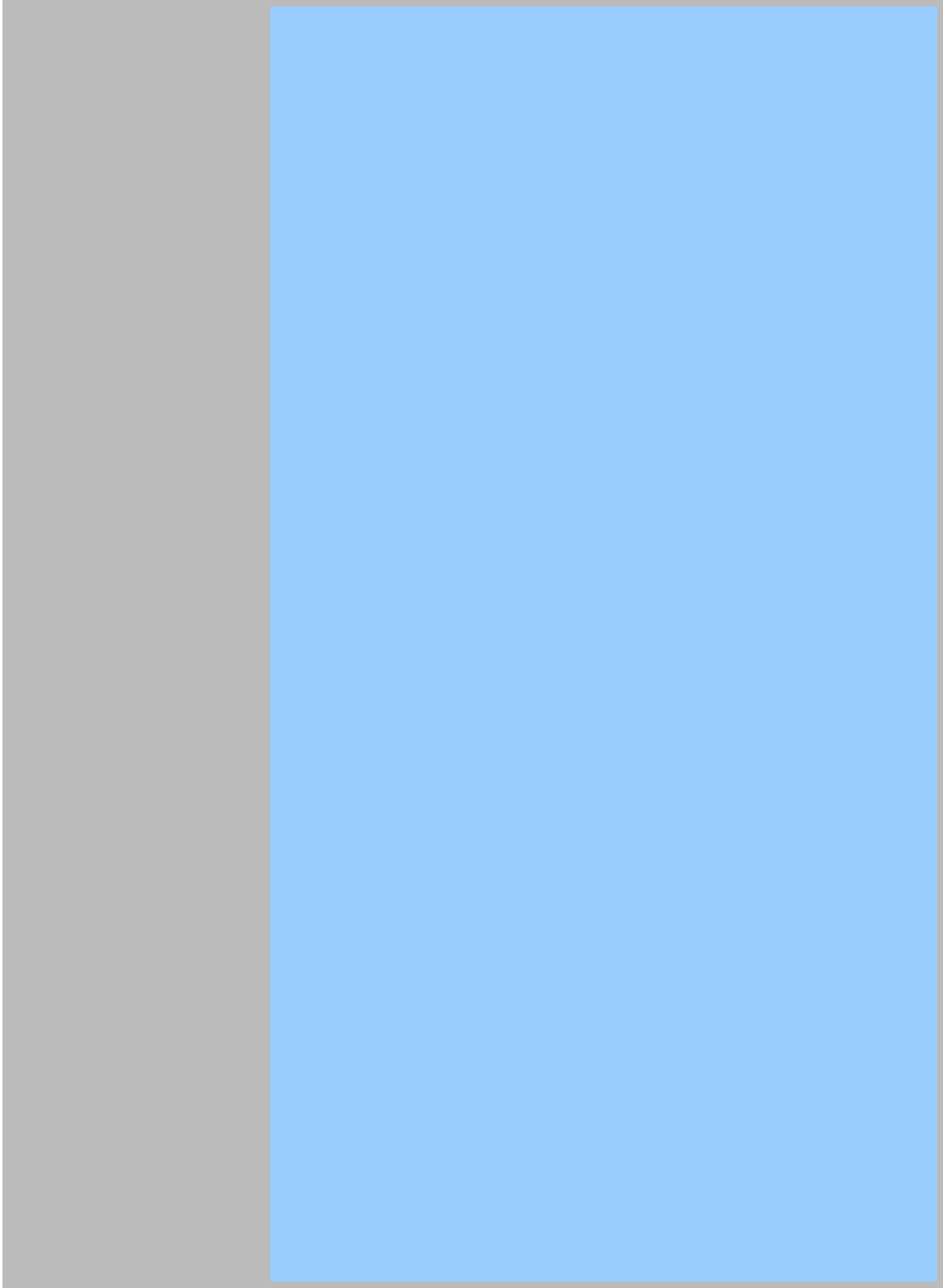
KEVIN RIPER
FINANCE
DIRECTOR

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.





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