

**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

00-014

SYNOPSIS -

AGENDA:

JANUARY 3, 2000

SUBJECT:

PROFESSIONAL
SERVICES
AGREEMENT FOR
LABORATORY
INFORMATION
MANAGEMENT
SYSTEM

The Wastewater Reclamation Facility (WRF) asked for a Request for Proposals (RFP) for a Laboratory Information Management System (LIMS). The lowest cost proposal met all requirements outlined in the request. The WRF recommends that a contract be awarded to Telecation, Inc., (7112 W. Jefferson Ave., Suite 307, Lakewood, CO 80235) for \$92,788.

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

Fiscal Impact -

The funds to support this effort are on page #338 of the Small Projects Capital Improvement Plan, Fund EN267, Organization ENG990000, Project WRA062.

SUBMITTED BY:

WILLIAM STOWE,
PUBLIC WORKS
DIRECTOR
DESIGNEE

Recommendation -

Approval.

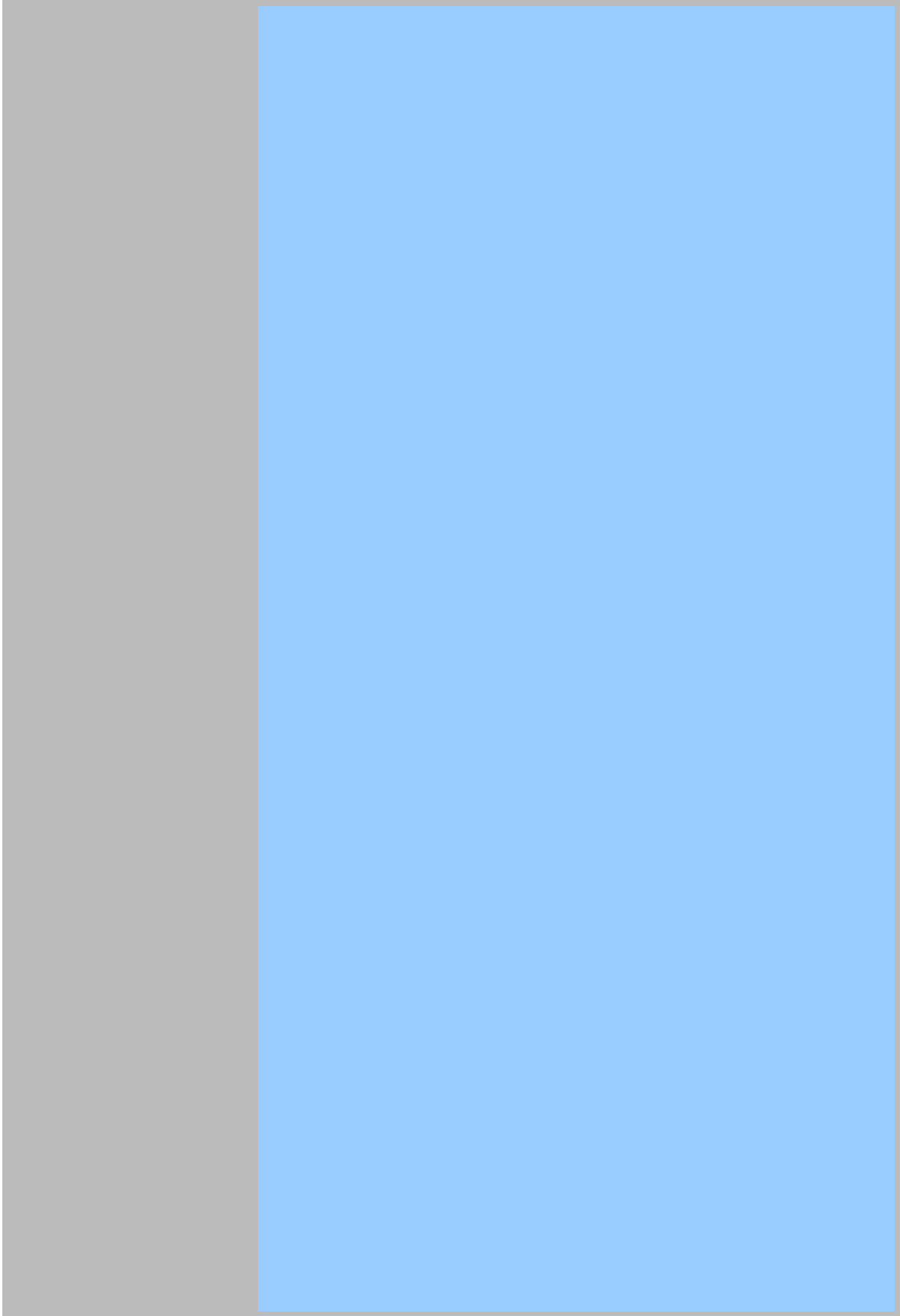
Background -

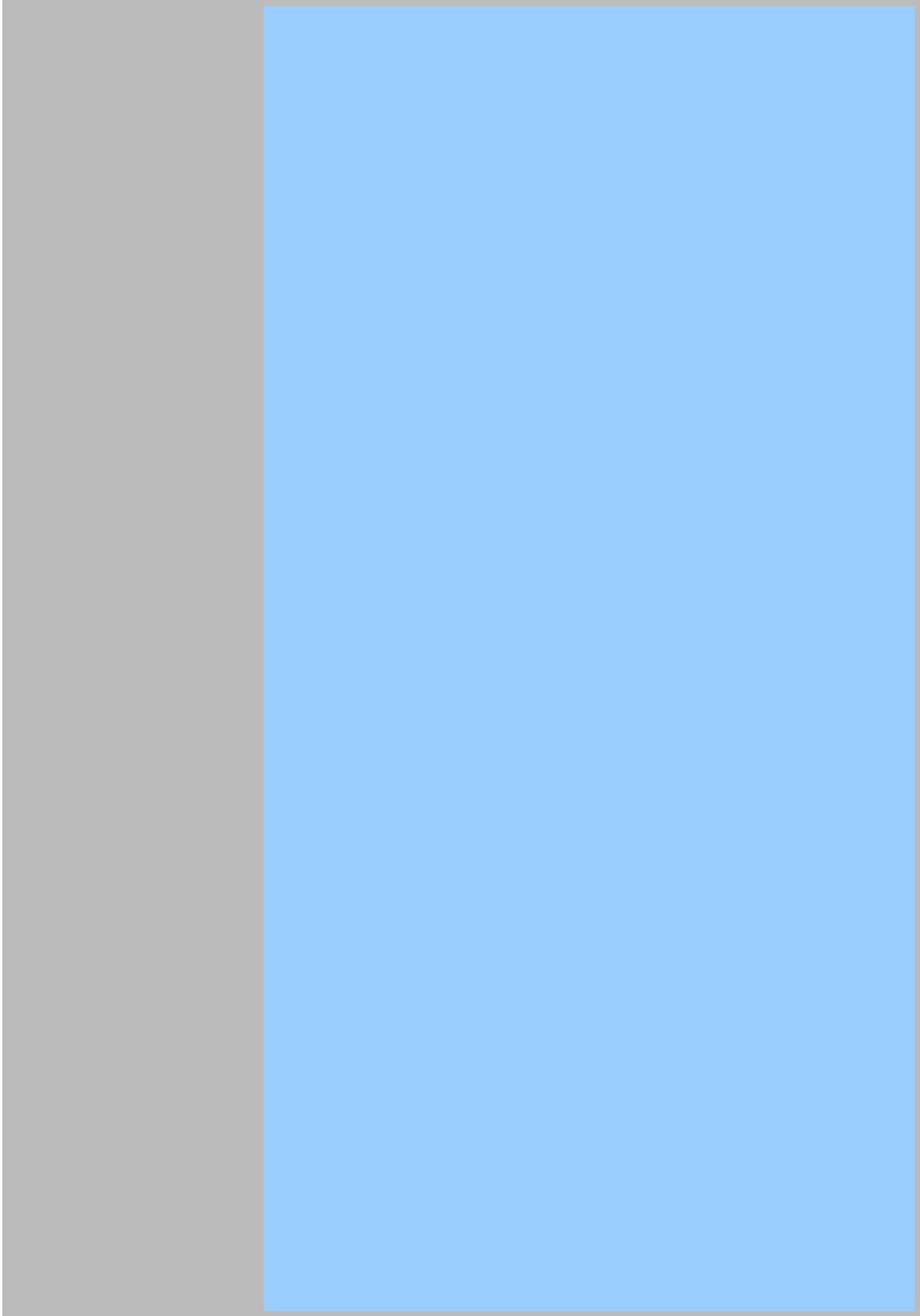
The Des Moines Metropolitan Wastewater Reclamation Authority's laboratory generates analytical results on approximately 100,000 samples per year for the City's discharge permit to the Des Moines river, the land application of biosolids program, and the Industrial Pretreatment Program in accordance with the Iowa Department of Natural Resources' (IDNR) requirements. It also provides process control analytical services for the facility and contract analytical services for the Airport, Zoo, and Stormwater Utility. The volume and complexity of information processed and the Quality Control/Quality Assurance necessary to function as a state certified laboratory require a LIMS.

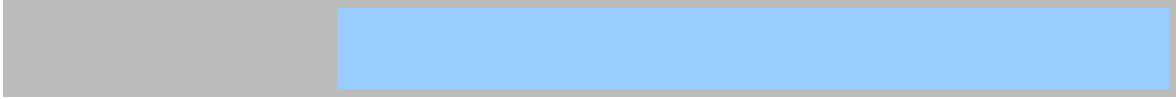
On November 15, 1999, Council accepted the proposal submitted by Telecation, Inc., and authorized execution of a

professional services agreement with that firm in the amount of \$92,788 (Roll Call No. 99-3552). That resolution referred to an agreement on file with the City Clerk. Legal staff has since noted that the agreement referred to was not on file with the City Clerk. WRF staff recommends that Council authorize the City Manager to negotiate and execute a professional services agreement with Telecation, Inc., subject to review and approval of the form thereof by the Legal Department.

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COMMUNICATION
99-
MEETING DATE
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