

**CITY COUNCIL  
COMMUNICATION:**

**ITEM \_\_\_\_\_**

**OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA**

00-020

**SYNOPSIS -**

**AGENDA:**  
JANUARY 24, 2000

**Terry Donohoe, (0-NR), Senior Fire Inspector**, to Denver, Colorado, from March 4, 2000 to March 10, 2000, to attend the International Conference of Building Officials (ICOB). This travel and training will be reimbursed by the Independent Insurance Agents.

**SUBJECT:**  
OUT-OF-STATE  
TRAVEL

**Mark Dooley, (0-NR), Senior Fire Medic**, to Tucson, Arizona, from March 28, 2000 to April 1, 2000, to attend the Instructor Course for Advanced Life Support sponsored by the Arizona Emergency Medicine Research Center.

**TYPE:**  
**RESOLUTION**  
**ORDINANCE**  
**RECEIVE/FILE**

**Matt Rosen, (0-NR), Horticulture Manager, and Dennis Hanson, (0-R) Horticultural Technician** to Hamamatsu, Japan, from February 7, 2000 to February 17, 2000, to attend the Nations in Bloom Competition '99. The City is a finalist in the competition. Nations in Bloom is a world stage and the recognition the Des Moines receives from reaching the finals can be used as an economic development tool to help market the City both corporately and as a tourist destination. Mr. Hanson is the photographer who took the pictures used in the presentations and is a part of the final presentation team. The exposure to Japanese horticulture will make him a more effective Horticultural Technician.

**SUBMITTED BY:**  
KEVIN RIPER  
FINANCE  
DIRECTOR

**William Stowe, (1-R), WRF Manager/Public Works Director Designee**, Traverse City, Michigan, from April 7, 2000 to April 13, 2000, to attend the 2000 American Public Works Association (APWA) North American Snow conference. This conference will include sessions on preparing for an emergency, local technical assistance program perspectives on winter operations planning, training millennial snowfighters, etc. As Public Works Director Designee, Mr. Stowe needs to be familiar with various aspects of snow removal.

**Mark Dooley, (0-NR), Senior Fire Medic**, to Indianapolis,

Indiana, from February 27, 2000 to March 3, 2000, to attend the Fire Department Instructor's Course (FDIC) Conference/Seminar.

**Debora Hobbs, (1-R), User Support Administrator**, to Colorado Springs, Colorado, from January 30, 2000 to February 5, 2000, to attend HEAT System Administrator Training sponsored by Bendata. This course is designed to teach the skills to effectively navigate through the HEAT system.

**Kurtis Bender, (0-NR), Senior Police Officer**, to Minneapolis, Minnesota, from March 27, 2000 to March 30, 2000, to attend the Fire Department Instructor's Course (FDIC) Conference/Seminar.

**John Cisar, (0-NR), Network Technician**, to Phoenix, Arizona, from February 2, 2000 to February 5, 2000, to attend a Troubleshooting TCP/IP Networks workshop sponsored by Global Knowledge. This 2-day workshop will feature Network Associate's Sniffer, which will be our installed network troubleshooting tool, and will provide information for effectively managing our multiplatform TCP/IP network environment.

#### **FISCAL IMPACT -**

Cost of travel is \$1,427, \$1,648, \$5,600, \$1,700, \$1,279, \$3,233, \$1,532, and \$1,575 respectively. Funding for these trips is provided for in the 1999-2000 Operating Budget under Index Code FIR070100, page 9-9; Index Code FIR041000, page 9-11; Index Code PKS980800, page 17-22; and Index Code HRS980100 page 17-23 (Stowe, Dooley, Hobbs, Bender, and Cisar).

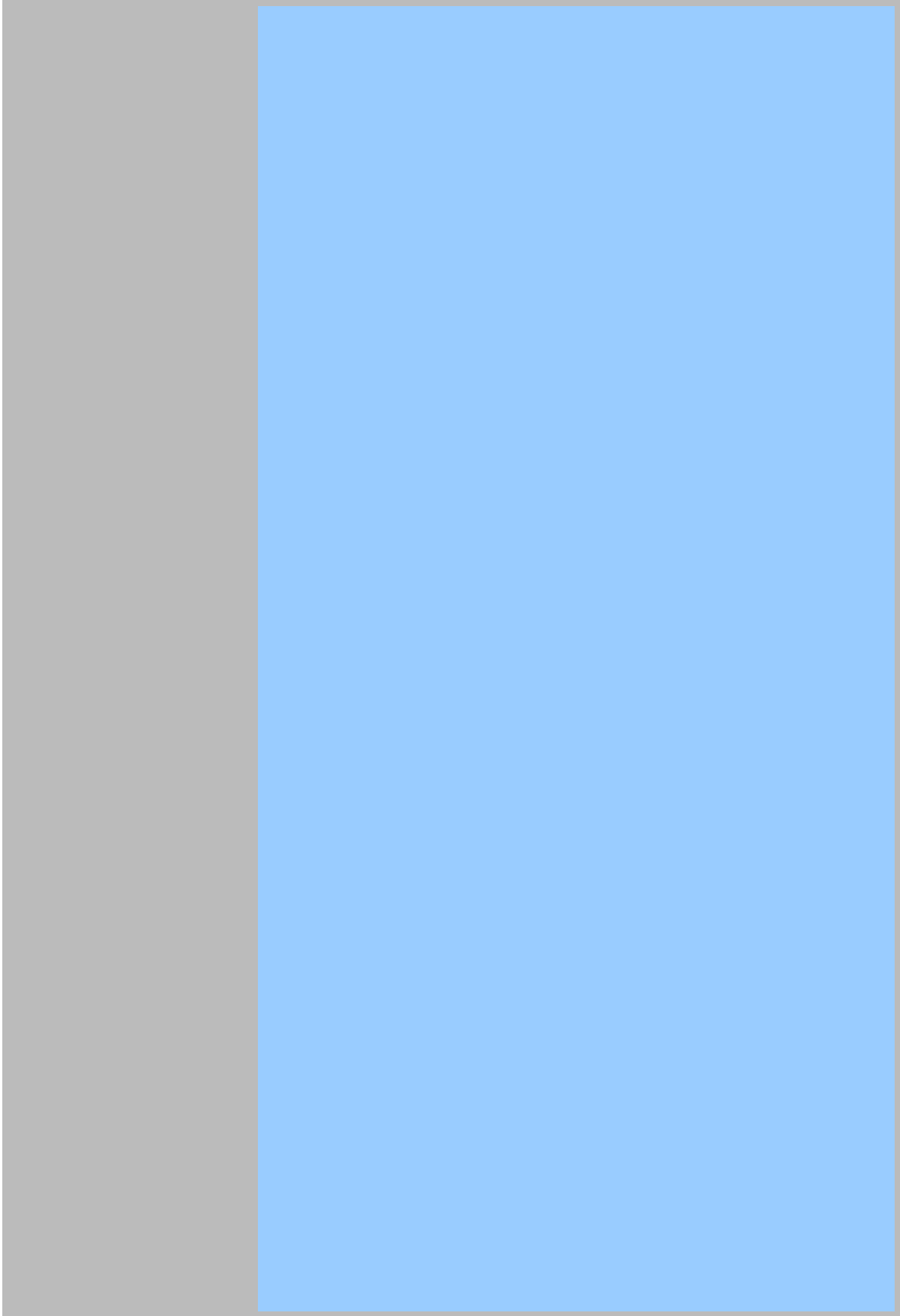
The total expended on City travel from July 1, 1999 through January 24, 2000, is \$152,859.07; the total amount budgeted for City travel is approximately \$370,000.

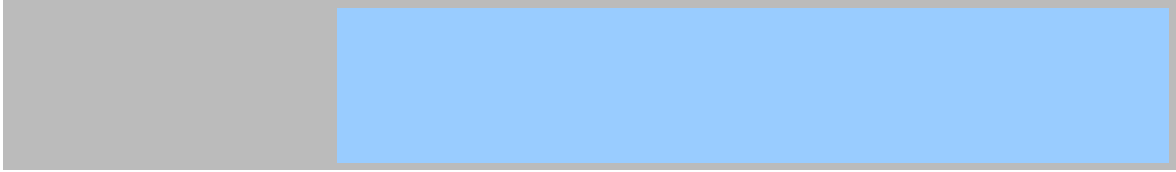
#### **RECOMMENDATION -**

**Approval.**

**BACKGROUND -**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.





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