

**CITY COUNCIL  
COMMUNICATION:**

**ITEM \_\_\_\_\_**

**OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA**

**00-060**

**SYNOPSIS -**

**AGENDA:**  
FEBRUARY 21, 2000

**David Keenan, (0-R), Emergency Medical Services (EMS) Coordinator**, to Orlando, Florida, from March 22, 2000 to March 26,2000, to attend the 18th Annual EMS Today 2000 Conference.

**SUBJECT:**  
OUT-OF-STATE  
TRAVEL

**David Huntoon, (1-NR), Fire Fighter, and Charles Freeman, (1-NR), Engineer**, to Pueblo, Colorado; from June 3, 2000 to June 10, 2000, to attend Advanced Rail Tank Car Specialist training.

**TYPE:**

**Rex Sparks, (0-R), Identification Technician**, to Corning, New York, from April 29, 2000 to May 6, 2000, to attend the Laboratory of Forensic Science, Bloodstain Institute. This advanced training will further the technician's skills at evidence interpretation and better qualify the employee as an expert witness.

**RESOLUTION**  
**ORDINANCE**  
**RECEIVE/FILE**

**SUBMITTED BY:**

**Warren Steinkamp, (0-NR), Senior Police Officer, and Jeff Morton, (0-NR), Police Officer**, to Anaheim, California, to attend SKYNARC2000. They will learn new investigation techniques and make new contacts in a drug source state. Rental car is requested.

KEVIN RIPER  
FINANCE  
DIRECTOR

**Eric Anderson, (1-R), City Manager**, to Washington, D.C. from March 8, 2000 to March 12, 2000. Mr. Anderson will be attending three meetings during this time. The Federal Geographic Data Committee (FGDC) meeting on March 9; Local Leaders for Geographic Information Systems (LLGIS) meeting on March 10 - agenda will include continuing growth of GIS and the best way to deploy this technology; Congressional City Conference 2000 of the National League of Cities (NLC) on March 11 and 12 - will feature legislative and policy sessions and workshops, focusing on the federal issues most critical to cities in 2000-2001. The FGDC will pay for airfare and one night's lodging. Although the cost of this trip does not require

approval under Council policy, Council authorization is requested.

**FISCAL IMPACT -**

Cost of travel is \$1,625, \$3,769, \$2,247, \$3,755 and \$1,100 respectively. Funding for these trips is provided for in the 1999-2000 Operating Budget under Index Code FIR041000, page 9-11; Index Code FIR040100, page 9-15; Index Code HRS980100 page 17-23 (Sparks, Steinkamp, and Morton); and Index Code CMO01000, page 5-7.

The total expended on City travel from July 1, 1999 through January 24, 2000, is \$163,023.24; the total amount budgeted for City travel is approximately \$370,000.

**RECOMMENDATION -**

**Approval.**

**BACKGROUND -**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.



