



**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

00-144

SYNOPSIS -

AGENDA:

APRIL 17, 2000

SUBJECT:

OUT-OF-STATE
TRAVEL

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

KEVIN RIPER
FINANCE
DIRECTOR

1. **Mike Fogle, (0-NR), Bill Miller, (0-NR), and Paul Sprague, WRF Team Leaders,** to Madison, Wisconsin; from May 5, 2000 to May 12, 2000, to attend a seminar at the University of Wisconsin to learn how to design and implement a maintenance stores part-numbering system
2. **Eric Nevins, (0-R), Communication Supervisor, Police Department,** to Boston, Massachusetts, from August 12, 2000 to August 19, 2000, to attend a conference sponsored by Association of Public Safety Communication Officials (APCO). This conference offers seminars and courses on different aspects of public safety communications, as well as exhibits of the latest communication technology.
3. **Preston Daniels, (0-R), Mayor,** to Seattle, Washington; from June 9, 2000 to June 13, 2000, to attend the 68th Annual Conference of U.S. Mayors. Mayor Daniels is on the Criminal and Social Justice Standing Committee.
4. **Thomas Vlassis, (1-R), Council Member,** to Natchez, Mississippi, from May 17, 2000 to May 21, 2000, where he will represent the City on the National League of Cities Spring Steering Committee. Council Member Vlassis is requesting prior Council approval for a rental car due to the mileage to and from the airport (round trip - 180 miles).
5. **Patrick Rose, (0-R), Fire Fighter,** to Pueblo, Colorado, from July 22, 2000 to July 29, 2000, to attend Rail Tank Car Specialist training.

FISCAL IMPACT -

Cost of travel is \$4,596, \$1,865, \$1,750, \$1,116, and \$2,032, respectively. Funding for these trips is provided for in the 1999-2000 Operating Budget under Index Code ENG070113, page 7-64; Index Code POL011000, page 19-18; Index Code MCC010000, page 16-6 (Daniels and Vlassis); and Index Code FIR040100, page 9-15.

The total expended on City travel from July 1, 1999 through April 3, 2000, is \$297,384.03; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.