

**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

00-182

SYNOPSIS -

AGENDA:

Agreement with Howard R. Green, Company (Ralph Russell, President, 4685 Merle Hay Road, Suite 106, Des Moines, Iowa 50322) to provide for professional engineering services for development of a conceptual plan for the East University Avenue Sanitary Relief Sewer Improvements.

APRIL 24, 2000

SUBJECT:

PROFESSIONAL
SERVICES
AGREEMENT FOR
THE EAST
UNIVERSITY
AVENUE SANITARY
RELIEF SEWER
IMPROVEMENTS

FISCAL IMPACT -

Funding for this project is included in the adopted 1999-00 Capital Improvements Program (CIP), Page 235, Index Code 378562, Account 544020, Fund EN104, Organization ENG990000, Project/Grant SAE085, Activity ID No. 01-2000-011, East University Avenue Sanitary Relief Sewer Improvements. Compensation to the consultant not to exceed \$38,000.00.

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

RECOMMENDATION -

Approval.

SUBMITTED BY:

FLOYD BENTZ, P.E.
CITY ENGINEER

BACKGROUND -

On December 6, 1999, by Roll Call No. 99-3589, Council authorized a Request for Proposal (RFP) in order to select a consultant to develop a conceptual plan for East University Sanitary Relief Sewer Improvements. Work included in the development of the conceptual plan included gathering and reviewing data of the project area; selecting three alternate corridors; elevating all alternatives, developing cost estimates, and conducting three public meetings to discuss the alternatives.

RFPs were sent to four Des Moines area consulting firms. The

RFPs were received on January 27, 2000. A team of Engineering and Public Works staff was established to select the best-qualified consultant for the project. Of the four consultants receiving RFPs, two did not submit a proposal. One consultant informed us their workload would not permit them to complete the work in the required timeframe and the other consultant was not interested in the project. The consultant selected for the conceptual design was Howard R. Green Company. Their proposal met the scope of the RFP and was the lowest cost.