

**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

00-185

SYNOPSIS -

AGENDA:

MAY 1, 2000

Lance Ripperger, (0-NR), Senior Police Officer, and Russell Schafnitz, (O-NR), Sergeant, to Huntsville, Alabama, from May 20, 2000 to June 25, 2000, to attend Bomb Tech School.

SUBJECT:

Judy A. Bradshaw, (0-NR), Police Captain, to Boston, Massachusetts, from May 27, 2000 to June 16, 2000, to attend Senior Management Institute for Police training.

**OUT-OF-STATE
TRAVEL**

Jim Buck, (0-NR), Process Automation Specialist, and Jim Zahn, (0-NR), Electronic Technician, to Davenport, Iowa, from May 14, 2000 to May 19, 2000, to attend course on visual basic programming with application to ladder logic specific to the Wastewater Reclamation Facility replacing its process control system.

TYPE:

**RESOLUTION
ORDINANCE
RECEIVE/FILE**

Kristin Tuttle, (1-R), GIS Administrator, to San Diego, California, from June 23, 2000 to June 30, 2000, to attend Environmental Systems Research Institute, Inc. (ESRI) International User Conference and seminar entitled "Managing a GIS".

SUBMITTED BY:

**KEVIN RIPER
FINANCE DIRECTOR**

FISCAL IMPACT -

Cost of travel is \$7,660, \$5,379, \$5,202, and \$2,343 respectively. Funding for these trips is provided for in the 1999-2000 Operating Budget under Index Code HRS980100, page 12-10 (Ripperger, Schafnitz, and Bradshaw); ENG070125, page 8-74 (Buck and Zahn); and HRS980100, page 12-10.

The total expended on City travel from July 1, 1999 through April 27, 2000, is \$330,070.20; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.