



**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

00-219

SYNOPSIS -

AGENDA:

MAY 15, 2000

SUBJECT:

OUT-OF-STATE
TRAVEL

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

KEVIN RIPER
FINANCE
DIRECTOR

Kevin Riper, (0-R), Finance Director/Treasurer, to Chicago, Illinois, from June 9, 2000 to June 14, 2000, to attend the Government Finance Officers Association's Year 2000 Annual Conference. This conference is the ideal place to explore the latest trends in government technology, to learn about practical and cost-effective implementation strategies for the new governmental financial reporting model, and to get the latest information on best practices in all aspects of public finance.

Mark Durham, (1-NR), Comptroller/PeopleSoft Project Manager, to Chicago, Illinois, from June 9, 2000 to June 14, 2000, to attend the Government Finance Officers Association's Year 2000 Annual Conference.

Dan Ritter, (0-R), Senior Budget Analyst, to Chicago, Illinois, from June 8, 2000 to June 14, 2000, to attend the Government Finance Officers Association's Year 2000 Annual Conference.

Annette Graeve, (0-NR), Treasury Manager, to Chicago, Illinois, from June 10, 2000 to June 14, 2000, to attend the Government Finance Officers Association's Year 2000 Annual Conference.

Ben Montijo, (0-R), Housing Services Director, to Oakland, California, from June 25, 2000 to June 29, 2000, to attend the Neighborhood Reinvestment Training Institute. Workshops will be held regarding the most recent developments in "moving from Public Housing to Homeownership".

Ellen Walkowiak, (0-R), Economic Development Coordinator, to Dallas, Texas, from June 3, 2000 to June 6, 2000, to attend the American Economic Development Council Annual Conference and Educational Exhibition "Achieving Excellence in the New Millennium". This conference will assist in keeping apprised of current economic development

initiatives and to maintain Certified Economic Developer certification. Information to be explored includes e-commerce, incentives, marketing, workforce development, smart growth, and 21st century leadership.

FISCAL IMPACT -

Cost of travel is \$1,880, \$1,600, \$1,880, \$1,600, \$1,686 and \$1,425 respectively. Funding for these trips is provided for in the 1999-2000 Operating Budget under Index Code HRS980100, page 12-10 (Riper, Durham, Ritter, and Graeve); HSG010000, page 11-10; and CMO100000, page 6-20.

The total expended on City travel from July 1, 1999 through May 11, 2000, is \$356,145.62; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.