

**CITY COUNCIL  
COMMUNICATION:**

**ITEM \_\_\_\_\_**

**OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA**

**00-267**

**SYNOPSIS -**

**AGENDA:**

JUNE 19, 2000

**Thomas Vlassis (3-R), Council Member**, to Lake Oswego, Oregon, from September 20, 2000 to September 24, 2000, to attend the National League of Cities' CED Steering Committee meeting.

**SUBJECT:**

OUT-OF-STATE  
TRAVEL

**Michael Armstrong, (4-R), Information Technology Director**, to San Diego, California, from June 24, 2000 to June 29, 2000, to attend the 20th Annual Environmental Systems Institute, Inc. (ESRI) International User Conference. Conference presentations and technical workshops include a wide variety of Graphic Interface System (GIS) topics for heavily networked and integrated environments.

**TYPE:**

**RESOLUTION**  
**ORDINANCE**  
**RECEIVE/FILE**

**Sandra Morris, (0-R), Principal Public Safety Dispatcher**, to Boston, Massachusetts, from August 12, 2000 to August 18, 2000, to attend the Annual APCO International Conference and Exposition. The Conference will provide participants with a number of educational opportunities and furnish an update on new federal regulations regarding wireless E911 and ADA as they relate to police and fire communications.

**SUBMITTED BY:**

KEVIN RIPER  
FINANCE  
DIRECTOR

**Chris Johansen, (0-R), Management Analyst; Mike Matthes, (0-R), Management Analyst; and Loren Lodge, (1-R), Budget Analyst**, to Washington, DC, from July 10, 2000 to July 13, 2000, to attend the Excellence in Government 2000 Conference. The Conference is dedicated to creating high performance government with the theme, "Connecting Citizens, Services and Results," in which leading public sector change agents will come together to discuss the best ideas for achieving excellence in government.

**FISCAL IMPACT -**

Cost of travel is \$1,100, \$1,638, \$1,884, and \$4,776 (Johansen, Matthes, and Lodge) respectively. Funding for these trips is provided for in the 1999-2000 Operating Budget under Index Code MCC010000, page 16-6; Index Code IFT010000, page 14-7; and

Index Code HRS980100, page 12-10 (Morris, Johansen, Matthes, and Lodge).

The total expended on City travel from July 1, 1999 through June 14, 2000, is \$387,642.40; the total amount budgeted for City travel is approximately \$370,000.

#### **RECOMMENDATION -**

**Approval.**

#### **BACKGROUND -**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.