



**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

00-279

SYNOPSIS -

AGENDA:

JUNE 26, 2000

SUBJECT:

OUT-OF-STATE
TRAVEL

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

KEVIN RIPER
FINANCE
DIRECTOR

Reginald Jackson, (0-R), Chairman/Human Rights Commission, and Floyd Jones, (0-R), Human Rights Director, to Van Couver, B.C., Canada, from August 19, 2000 to August 25, 2000, to attend the 52nd Annual IAOHRA Conference. The conference will address trends in human and civil rights laws as well as develop networking between human and civil rights agencies worldwide. Participants will gain knowledge that will improve services to the Des Moines community.

Floyd Bentz, (1-R), City Engineer, to Louisville, Kentucky, from September 9, 2000 to September 14, 2000, to attend the APWA International Public Works Congress and Exposition. The Congress provides concurrent technical and administrative sessions on infrastructure and public works subjects.

Jenny Neighbour, (0-NR), Park and Recreation Supervisor; Donald Tripp, (1-R), Park and Recreation Director; Don McLaughlin, (1-R), Park and Recreation Division Manager; Doug Romig, (1-R), Park and Recreation Division Manager; Christine Page, (0-R), Park and Recreation Division Manager; Suzette Jensen, (0-R), Park and Recreation Board Member; and Jim Nahas, (0-R), Park and Recreation Board Member, to Phoenix, Arizona, from October 10, 2000 to October 15, 2000, to attend the annual meeting of the National Parks and Recreation Association. The meeting includes educational sessions for CEU's, a trade show, association meetings, and awards. They will also attend organized tours of park and recreation amenities.

FISCAL IMPACT -

Cost of travel is \$4,550, \$1,500, and \$11,811.94 respectively. Funding for these trips is provided for in the 1999-2000 Operating Budget under Index Code HRI010000, page 13-7; Index Code ENG010100, page 8-28; and Index Code HRS980100, page 17-23.

The total expended on City travel from July 1, 1999 through June 26, 2000 is \$423,570.43; the total amount budgeted for City travel is approximately \$370,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.