

**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

00-297

SYNOPSIS -

AGENDA:

Approval to award Bid No. G2000-267 to Dean Evans and Associates for reservation software system.

JULY 10, 2000

FISCAL IMPACT -

SUBJECT:

\$12,279
\$8,279 Trust and Agency Account SP704 PKS 981400
\$4,000 Botanical Center Hotel/Motel tax.

RESERVATION
SOFTWARE BID

TYPE:

RECOMMENDATION -

RESOLUTION
ORDINANCE
RECEIVE/FILE

Approval.

BACKGROUND -

SUBMITTED BY:

Park and Recreation Department staff researched various software packages to develop a comprehensive reservation software system to assist in providing better customer service. The City's Information Technology Department provided support for the software bid. Eleven bids were mailed and one bid was received.

DONALD M. TRIPP
PARK AND
RECREATION
DIRECTOR

The purchase of the reservation software system will allow the public immediate response to reservation requests. This system will be used to manage reservations for the following facilities: Botanical Center, Community Centers, Park shelters, Swimming pools and Zoo pavilions. The software will have multiple access sites allowing many department staff to address reservation requests.

Other capabilities of the system will allow for room layouts, contracts, response letters, and billings to be processed immediately after a customer request is confirmed.

A training program is being developed to educate staff on the use and

operation of the new software. It is anticipated the new system will be fully functional by January 1, 2001.

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