



**CITY COUNCIL
COMMUNICATION:**

REVISED

ITEM _____

00-358

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

AGENDA:

SYNOPSIS -

AUGUST 7, 2000

Michael Armstrong, (0-R), Information Technology Director, to Lake Buena Vista, Florida, from October 15, 2000 to October 20, 2000, to attend the Symposium ITxpo 2000. Sessions and exhibits will focus on new and emerging technologies along with strategies for directing and managing future information technology enterprise growth.

SUBJECT:

OUT-OF-STATE
TRAVEL

Matthew Rosen, (0-NR), Horticulture Manager, to New York, New York, from September 30, 2000 to October 5, 2000, to attend the annual conference of the Association of Zoological Horticulture. The conference will provide an ideal opportunity for Mr. Rosen to acquire specialized knowledge that will be useful in the landscape design and plant installation for the construction of the Web of Life at Blank Park Zoo.

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

KEVIN RIPER
FINANCE
DIRECTOR

Amelia Hamilton-Morris, (0-R), Chief Communications Officer, to Los Angeles, California, from September 13, 2000 to September 17, 2000, to attend the 20th annual conference of the National Association of Telecommunications Officers and Advisors (NATOA). Educational workshops on cable channel programming and regulatory guidelines will provide resources for programming the City's cable channel and current information on Federal Communication Commission (FCC) and other industry guidelines.

Ronald Foster, (0-R), Police Officer, to Washington, D.C., from September 30, 2000 to October 6, 2000, to attend the National Summit on Preventing, Investigating and Prosecuting Hate Crimes. Officer Foster is the lead Hate Crimes Investigator and Trainer for the Police Department.

Dave Huntoon, (0-NR), Fire Fighter, to Pueblo, Colorado, from August 12, 2000 to August 19, 2000, to attend Intermodel Specialist for Haz Mat.

Robert Cox, (0-NR), Fire Lieutenant; Kerry Schneider, (0-R), Fire Lieutenant; Anthony Merrill, (0-R), Fire Engineer; Jim Mason, (0-R), District Fire Chief; and Craig Youngblood, (0-NR), Fire Lieutenant, to Pueblo, Colorado, from August 12, 2000 to August 19, 2000, to attend Intermodel Specialist for Haz Mat.

Kristen Tuttle, (0-R), GIS Administrator, to Orlando, Florida, from August 18, 2000 to August 23, 2000, to attend the URISA 2000 Annual Conference and Exposition and a pre-conference workshop. The workshop will address tasks and issues such as strategic planning and work program development. The conference will focus on several topics of concern to state and local governments, including: Enterprise GIS, Privacy and Public Access, and Census 2000.

FISCAL IMPACT -

Cost of travel is \$4,410, \$1,700, \$1,945, \$2,238, \$1,542, \$9,460 (Cox, Schneider, Merrill, Mason, and Youngblood), and \$1,910 respectively. Funding for these trips is provided for in the 2000-2001 Operating Budget under Index Codes IFT010000, page 14-7 and HRS980100, page 12-10; Index Code PKS980800, page 18-27; Index Code CMO160000, page 6-21; Index Code HRS980100, page 12-10; Index Code FIR010100, page 10-9; Index Code FIR040100, page 10-18 (Cox, Schneider, Merrill, Mason, and Youngblood); and Index Code HRS980100, page 12-10.

The total expended on City travel from July 1, 2000 through August 2, 2000 is \$51,928.83; the total amount budgeted for City travel is approximately \$346,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests.

Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

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