

**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

00-389

SYNOPSIS -

AGENDA:

AUGUST 21, 2000

SUBJECT:

OUT-OF-STATE
TRAVEL

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

KEVIN RIPER
FINANCE
DIRECTOR

John Jones, (0-R), Police Research and Budget Administrator, to San Diego, California, from November 10, 2000 to November 16, 2000, to attend the annual police conference. The conference will focus on police management and community policing programs. Mr. Jones will also review new communications technologies related to consoles, dispatching, records, and mobile data applications.

Jeff Cronin, (0-NR), Senior Police Officer and David Seybert, (0-NR), Senior Police Officer, to Minneapolis, Minnesota, from December 3, 2000 to December 8, 2000, to attend a seminar designed to train investigative officers in interviewing and interrogating witnesses and suspects.

Michael Leeper, (0-R), Police Sergeant, to San Diego, California, from November 10, 2000 to November 18, 2000, to attend the annual conference of the International Association of Chiefs of Police.

William Moulder, (0-R), Police Chief, to San Diego, California, from November 10, 2000 to November 16, 2000, to attend the annual conference of the International Association of Chiefs of Police.

Joedy VanVelzen, (0-R), Senior Police Officer, to Fort Lauderdale, Florida, from September 23, 2000 to November 19, 2000, for specialized training for the position of polygraph examiner. Such training is mandatory for conducting criminal examinations, as well as pre-employment examinations.

Shelley Nurse, (0-R), Management Analyst, to Los Angeles, California, from October 21, 2000 to October 28, 2000, to attend PeopleSoft 2000 Conference: Americas. The conference will aid Ms. Nurse in her duties as a PeopleSoft project manager.

Susan Low, (0-R), Assistant City Attorney, to Los Angeles,

California, from September 12, 2000 to September 17, 2000, to attend the National Association of Telecommunications Officers and Advisors 20th Annual Local Government Telecommunications Conference. Information will be provided on telecommunications management, cable franchise administration, legal and regulatory policy, new technologies, and competitive markets.

Rocky Craig, (0-NR), Plant Field Services Team Leader, to Orlando, Florida, from September 9, 2000 to September 16, 2000, for training that will enable Mr. Craig to perform periodic overhead crane inspections, properly observe and evaluate unsafe conditions, and learn corrective measures to reduce injury and property damage to City equipment.

Tom Vlassis, (1-R), Council Member, to Boston, Massachusetts, from December 4, 2000 to December 10, 2000. Mr. Vlassis is the City representative for the National League of Cities.

Ben Montijo, (0-R), Housing Services Director; Christine Kirkman, (0-R), Executive Administrative Assistant; Cynthia Steidl, (0-R), Public Housing Board Member; and Lisa Dickerson, (0-R), Special Assistant to Director, to Phoenix, Arizona, from October 28, 2000 to November 2, 2000, to attend a conference that will focus on programs, techniques, and tools to help maintain, revitalize, and manage the Public Housing Agency in efforts to work towards the goal of better servicing the citizens of the community.

FISCAL IMPACT -

Cost of travel is \$2,041, \$3,349.80 (Cronin and Seybert), \$2,216, \$2,470, \$12,037, \$2,540.45, \$1,945; \$1,600, \$1,815 and \$6,100 (Montijo, Kirkman, Steidl, and Dickerson) respectively. Funding for these trips is provided for in the 2000-2001 Operating Budget under Index Code HRS980100, page 12-10; Index Code HRS980100, page 12-10 (Cronin and Seybert); Index Code HRS980100, page 12-10; Index Code HRS980100, page 12-10; Index Code HRS980100, page 12-10; Index Code HRS980100, page 12-10; Index Code HRS980100, page 12-10; Index Code HRS980100, page 12-10; Index Code HRS980100, page 12-10; Index Code HRS980100, page 12-10; Index Code HRS980100, page 12-10; Index Code HRS980100, page 12-10; Index Code MCC010000; page 17-7; and Index Code HSG010000, page 11-10 (Montijo, Kirkman, Steidl, and Dickerson).

The total expended on City travel from July 1, 2000 through August 17, 2000 is \$45,719.64; the total amount budgeted for City travel is approximately \$346,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.