

**CITY COUNCIL  
COMMUNICATION:**

**ITEM \_\_\_\_\_**

**OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA**

**00-451**

**SYNOPSIS -**

**AGENDA:**  
SEPTEMBER 25, 2000

Agreement with Howard R. Green Company (Ralph Russell, President, 4685 Merle Hay Road, Suite 106, Des Moines, Iowa 50322) providing for professional engineering services for design of the East University Avenue Sanitary Relief Sewer Improvements.

**SUBJECT:**

PROFESSIONAL  
SERVICES  
AGREEMENT FOR  
THE EAST  
UNIVERSITY  
AVENUE SANITARY  
RELIEF SEWER  
IMPROVEMENTS

**FISCAL IMPACT -**

Funding for this project is included in the adopted 2000-01/2005-06 Capital Improvements Program (CIP), Page SAE-10, Index Code 378562, Account 544020, Fund EN104, Organization ENG990000, Project/Grant SAE085, Activity ID No. 01-2001-010, East University Avenue Sanitary Relief Sewer Improvements. Compensation to the consultant not to exceed \$77,500.

**TYPE:**

**RESOLUTION**  
ORDINANCE  
RECEIVE/FILE

**RECOMMENDATION -**

**Approval.**

**SUBMITTED BY:**

FLOYD BENTZ, P.E.  
CITY ENGINEER

**BACKGROUND -**

On December 6, 1999, by Roll Call No. 99-3589, the City Council authorized a Request for Proposal (RFP) in order to select a consultant to develop a conceptual plan for East University Sanitary Relief Sewer Improvements. Work in the development of the conceptual plan included gathering and reviewing data of the project area, selecting three alternate corridors, elevating all alternatives, developing cost estimates, and conducting three public meetings to discuss the alternatives.

RFPs were sent to four Des Moines area consulting firms. The RFPs were received on January 27, 2000. A team of Engineering

and Public Works staff was established to select the best-qualified consultant for the project. Of the four consultants receiving RFPs, two did not submit a proposal. One consultant informed us their workload would not permit them to complete the work in the required timeframe and the other consultant was not interested in the project. The consultant selected for the conceptual design was Howard R. Green Company. Their proposal met the scope of the RFP and it was at the lowest cost.

On April 24, 2000, by Roll Call No. 00-1169, Council authorized a Professional Services Agreement with Howard R. Green Company for development of a conceptual plan. A minimum of three alternate sewer alignments were to be identified and analyzed along with determining a recommended alignment. Three separate public information meetings were held to present and discuss the alignments.