



**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

00-482

SYNOPSIS -

AGENDA:

OCTOBER 23, 2000

Theresa Mikes, (1-R), Guest Services Manager, to Atlanta, Georgia, from November 12, 2000 to November 21, 2000, to attend the International Association of Amusement Parks & Attractions show. This show will provide up-to-date information on the entertainment industry, and provide new ideas and methods of operations in the areas of human resources, marketing, and guest services.

SUBJECT:

OUT-OF-STATE
TRAVEL

FISCAL IMPACT -

TYPE:

Cost of travel is \$1,700. Funding for this trip is provided for in the 2000-2001 Operating Budget under Organizational Code PKS130100, page 18-88. The total expended on City travel from July 1, 2000 through October 19, 2000 is \$119,036.60; the total amount budgeted for City travel is approximately \$346,000.

RESOLUTION
ORDINANCE
RECEIVE/FILE

RECOMMENDATION -

SUBMITTED BY:

Approval.

ALLEN MCKINLEY
ACTING FINANCE
DIRECTOR

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

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