



**CITY COUNCIL  
COMMUNICATION:**

**ITEM \_\_\_\_\_**

**OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA**

**00-496**

**SYNOPSIS -**

**AGENDA:**  
NOVEMBER 6, 2000

James Morano, (2-R), Team Leader; John Feeley, (2-R), Maintenance Coordinator; and John Frisch, (2-NR), Building & Grounds Crew Chief, to Madison, Wisconsin from December 10, 2000 to December 12, 2000, to attend a course in the Maintenance Management Certificate Series at the University of Wisconsin at Madison. The course is titled, "How to Make Your Computerized Maintenance Management System Work".

**SUBJECT:**

**OUT-OF-STATE  
TRAVEL**

Chris Connelly, (0-R), Horticulture Technician, to Tampa Bay, Florida from January 16, 2001 to January 21, 2001, to attend the Sports Turf Managers Association conference. This conference will afford the opportunity to learn about the Athletic Field maintenance practices of many of the major athletic fields in the United States. There will be educational sessions covering many aspects of field maintenance which will enable the city to provide better and safer sports turf areas.

**TYPE:**

**RESOLUTION  
ORDINANCE  
RECEIVE/FILE**

**SUBMITTED BY:**

**ALLEN MCKINLEY  
ACTING FINANCE  
DIRECTOR**

Royce Hammitt, (0-NR), Regulatory Compliance Manager, to Tuscon, Arizona from November 14, 2000 to November 19, 2000, to attend an Industrial Pretreatment Coordinators Workshop. The workshop will include the new proposed effluent guidelines for industry, developing local limits for pollutants, compliance monitoring and enforcement, and pretreatment program data needs.

Eric Anderson, (3-R), City Manager, to Washington D.C. from November 16, 2000 to November 19, 2000, to attend the 2000 Academy Fall Meeting. Discussion will be on management trends in both the public and private sector that will influence the next decade and work on defining issues and actions that can most productively address the next generation of management challenges. This trip will be combined with a Mapping Science Committee Meeting. The National Resource Council will pay lodging and airfare. Although this trip does not require approval under Council policy, Council authorization is requested.

Rahn Bjornson, (0-NR), Senior Police Officer, to Salt Lake City,

Utah from December 9, 2000 to December 15, 2000, to attend training designed for homicide investigators which is geared towards recognizing characteristics of serial crimes.

#### **FISCAL IMPACT -**

Cost of travel is \$4,158 (Morano, Feeley and Frisch), \$1,280, \$1,415, \$200, and \$1,565.10 respectively. Funding for these trips is provided for in the 2000-2001 Operating Budget under Organizational Code PWK770157, page 8-63; Organizational Code PWK770110, page 8-68 (Feeley and Frisch); Organizational Code PKS070700, page 18-84; Organizational Code PWK770119, page 8-71; Organizational Code CMO010000, page 6-8; and Organizational Code HRS980100, page 12-10. The total expended on City travel from July 1, 2000 through November 1, 2000 is \$158,102.68; the total amount budgeted for City travel is approximately \$346,000.

#### **RECOMMENDATION -**

**Approval.**

#### **BACKGROUND -**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.