



**CITY COUNCIL  
COMMUNICATION:**

**ITEM \_\_\_\_\_**

**00-568**

**OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA**

**AGENDA:**

DECEMBER 18, 2000

**SYNOPSIS -**

**SUBJECT:**

Marty Harkin, (0-NR), Electrician, to St. Louis, Missouri from February 25, 2001 to March 2, 2001, to attend training in thermography to develop a predictive program that will lower maintenance costs by better predicting a maintenance schedule and preventing breakdowns. This training will assist in the ability to purchase further equipment for our thermography program.

OUT-OF-STATE  
TRAVEL

Mike Fogel, (0-NR), Facility Leader; Scott Shannon, (1-R), Electrician; and Bill Conley, (0-R), Electrician to St. Louis, Missouri from February 25, 2001 to March 2, 2001, to attend training in thermography to develop a predictive program which will lower maintenance costs by better predicting a maintenance schedule and preventing breakdowns. This training will assist in the ability to purchase further equipment for our thermography program.

**TYPE:**

**RESOLUTION**  
ORDINANCE  
RECEIVE/FILE

**SUBMITTED BY:**

ALLEN MCKINLEY  
ACTING FINANCE  
DIRECTOR

Floyd Bentz, (2-R), City Engineer to San Diego, California from January 30, 2001 to February 3, 2001, to attend the Association of Metropolitan Sewerage Agencies (AMSA) Conference. The conference will focus on both management and financial challenges facing public wastewater utilities as well as cost savings through asset management.

Mark Godwin, (0-R), Deputy City Attorney, to San Diego, California from January 17, 2001 to January 23, 2001, to attend, "Civil Rights and Governmental Tort Liability" seminar that includes civil rights and government liability. This seminar will include strategies and techniques for avoiding claims, reducing exposure and minimizing risks.

Carol Moser, (0-R), Assistant City Attorney, to San Francisco, California from January 17, 2001 to January 21, 2001, to attend a course titled, "Employment and Labor Relations Law for the Corporate Counsel". This course will include information regarding employment and labor relations law including Equal Employment Opportunity Commission policy, collective bargaining, arbitration, discrimination and termination law.

Eric A. Anderson, (4-R), City Manager, to San Antonio, Texas, from January 18, 2001 to January 21, 2001, to attend the Large Cities Executive Forum. This meeting will be an opportunity to work with City Managers of large cities to discuss current issues of concern.

#### **FISCAL IMPACT -**

Cost of travel is \$1,915, \$4,550 (Fogle, Shannon, and Conley), \$1,700, \$1,275, \$1,950, and \$1,250 respectively. Funding for these trips is provided for in the 2000-2001 Operating Budget under Organizational Code PWK770105, page 8-72; Organizational Code HRS980100, page 12-10; Organizational Code PWK770113, page 8-69 (Fogle, Shannon and Conley); Organizational Code ENG070166, page 8-60; Organizational Code LGL040000, page 15-8; Organizational Code HRS980100, page 12-10; and Organization Code CMO010000, page 6-8. The total expended on City travel from July 1, 2000 through December 14, 2000, is \$223,877.88; the total amount budgeted for City travel is approximately \$346,000.

#### **RECOMMENDATION -**

**Approval.**

#### **BACKGROUND -**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.