



**CITY COUNCIL  
COMMUNICATION:**

**ITEM \_\_\_\_\_**

**OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA**

**01-004**

**SYNOPSIS -**

**AGENDA:**  
  
JANUARY 8, 2001

Kristen Tuttle, (1-R), GIS Administrator, to Englewood, Colorado from January 19, 2001 to January 23, 2001, to attend Feature Manipulation Engine (FME) training session. This course will explain the powerful features of FME to solve spatial and attribute data translation problems. Customizable product features will be discussed as well as site-specific data translation issues.

**SUBJECT:**

**OUT-OF-STATE  
TRAVEL**

Stewart Drake, (0-NR), Senior Police Officer; and Steven Schinkel, (0-NR), Senior Police Officer, to Port Clinton, Ohio from August 6, 2001 to August 12, 2001, to attend the U.S. Army National Matches. This competition is against the best shooters in the civilian, military, and law enforcement communities. This competition will compare training methods as well as discuss new equipment and shooting positions.

**TYPE:**

**RESOLUTION  
ORDINANCE  
RECEIVE/FILE**

Brian Bennett, (0-NR), Solids Manager, to San Diego, California from February 20, 2001 to March 1, 2001, to attend a Joint Residuals and Biosolids Management Conference. This conference will include technical sessions, a workshop on Biosolids Program Management, and a tour of the City of San Diego's Metro Biosolids Center.

**SUBMITTED BY:**

**ALLEN MCKINLEY  
ACTING FINANCE  
DIRECTOR**

**FISCAL IMPACT -**

Cost of travel is \$2,116, \$3,012 (Drake and Schinkel), and \$2,061 respectively. Funding for these trips is provided for in the 2000-2001 Operating Budget under Organizational Code IFT010000, page 14-7; Organizational Code POL982100 page 19-32 (Drake and Schinkel); and Organizational Code PWK770101, page 8-67. The total expended on City travel from July 1, 2000 through January 4, 2001, is \$302,146.66; the total amount budgeted for City travel is approximately \$346,000.

**RECOMMENDATION -**

## **Approval.**

### **BACKGROUND -**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.