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**CITY COUNCIL
COMMUNICATION:**

ITEM _____

01-166

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

AGENDA:

APRIL 2, 2001

SYNOPSIS -

On the April 2, 2001 Council agenda is a roll call to approve and authorize the execution of an agreement for professional services with Brian Clark and Associates, Inc. (Brian Clark, President, 500 East Locust, Des Moines, Iowa, 50309) in conjunction with the Highland Park Streetscape Project, in an amount not to exceed \$91,500.

SUBJECT:

PROFESSIONAL
SERVICES
AGREEMENT FOR
THE HIGHLAND
PARK STREETScape
PROJECT

FISCAL IMPACT -

Compensation to the consultant for work covered by the Agreement shall be made by a lump sum payment not to exceed \$91,500. Funds are available from 2000 U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Allocation - Account 543060, Fund SP020, Organization CDD049900, Project/Grant CDBG20001038.

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

RECOMMENDATION -

Approval.

SUBMITTED BY:

JIM GRANT
COMMUNITY
DEVELOPMENT
DIRECTOR

FLOYD BENTZ, P.E.
CITY ENGINEER

BACKGROUND -

On January 8, 2001, by Roll Call No. 01-127, the City Council granted authorization to proceed with consultant selection for the Highland Park Streetscape Project. On January 11, 2001, the Community Development Department mailed Requests for Proposals (RFPs) to 13 landscape architecture and engineering firms. On February 5, 2001, the Community Development Department received proposals from Dunbar Jones Partnership, RDG Crose Gardner Shukert, Snyder & Associates, and Brian Clark and Associates.

The consultant selection committee, composed of Bridget Carberry

(Community Development), Mary Kay Wilcox (Community Development), Sid Lane (Engineering), Larry Edris (Parks and Recreation), and Larry Arnold (Highland Park representative), reviewed those proposals and invited all four firms to make a formal presentation to the committee on February 20, 2001. Based on those presentations, the committee unanimously recommends Brian Clark and Associates as the firm most qualified to do the work required by this project.

The Highland Park Streetscape Project includes utility relocation, new sidewalks, brick street restoration, vintage street lighting, landscaping, street furnishings, an historic entry arch and other related improvements. The project focuses on making infrastructure improvements in the Highland Park Historic Business District at the intersection of 6th Avenue and State Highway 6, which is also East Euclid Avenue. Brian Clark and Associates will complete all pre-design and design phase services, in addition to bidding phase assistance.

A Steering Committee comprised of City staff and neighborhood representatives has been created to provide input and guidance to the consultant. Members of this committee include: Bridget Carberry (Community Development), Gary Hlavka (Engineering), Ken Boatwright (Parks Area Foundation), Larry Arnold (Highland Park Business Club), Joan Bothwell (Highland Park Community Action Association), Tina Oldson (Oak Park Neighbors), Frank Steinbach (Property Owner), Mike McBroom (French Way Cleaners), Bill Wheeler (Hiland Park Hardware), and Tim Reinders. Numerous neighborhood meetings will be held throughout the process to receive input on the project.

The Community Development Department staff has secured \$935,334 from various sources to implement the project-\$450,000 has been secured from the City's CDBG allocation, which includes \$300,000 from 2000 funds and \$150,000 from 2001 funds. The project has also received a \$300,000 grant from Polk County. The specific terms of this grant have not been determined-\$185,334 in transportation enhancement funding (STP TE) has been received from the Des Moines Area Metropolitan Planning Organization. City staff is assisting the Parks Area Foundation to create a Self Supported Municipal Improvement District (SSMID) to support the on-going operation and maintenance expenses related to the project. It is anticipated that a SSMID petition will be presented to the Council by the end of the year.

Funding for this Agreement will be made from the CDBG funding

that has been allocated to this project. Work associated with this Agreement should be completed by January 15, 2002. It is anticipated that construction will begin in Spring 2002.

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