

## Meeting Agendas/Info

CITY COUNCIL  
COMMUNICATION:

ITEM \_\_\_\_\_

01-171

### OFFICE OF THE CITY MANAGER CITY OF DES MOINES, IOWA

#### SYNOPSIS -

AGENDA:

APRIL 16, 2001

SUBJECT:

OUT-OF-STATE  
TRAVEL

TYPE:

RESOLUTION  
ORDINANCE  
RECEIVE/FILE

SUBMITTED BY:

ALLEN MCKINLEY  
ACTING FINANCE  
DIRECTOR

**Joedy Van Velzen, (1-R), Senior Police Officer,** to Indianapolis, Indiana, from July 15, 2001 to July 21, 2001, to attend a training program sponsored by the American Polygraph Association that will provide the most current research information and techniques in the detection of deception. The program will provide specific advanced training in the areas of pre-employment polygraph and criminal child abuse examinations.

**Jeff Franklin, (0-NR), Fire Departmental Systems Coordinator,** to Plymouth, Indiana, from April 28, 2001 to May 2, 2001, to attend the Fortres Grand Users Conference. This conference covers the security application currently utilized at all fire stations. It also deals with an application the vendor provides to remotely administer computers and security from a single location.

**Ellen Walkowiak, (1-R), Economic Development Coordinator,** to New York, New York, from May 5, 2001 to May 8, 2001, to attend a conference sponsored by the American Economic Development Council. This conference will provide information on current economic development initiatives and to maintain Certified Economic Developer certification. Information to be explored includes evolving a local community into a global village, landing the international project, addressing workforce issues, and understanding the impact of energy deregulation on economic development.

**Terry Mitchell, (0-NR), Senior Police Officer,** to Santa Fe, New Mexico, from May 5, 2001 to May 11, 2001, to attend training in the operation of "Ed Crash", a computer accident reconstruction program.

#### FISCAL IMPACT -

Cost of travel is \$1,425, \$1,348, \$1,870, and \$2,890 respectively. Funding for these trips is provided for in the 2000-2001 Operating

Budget under Organizational Code HRS980100, page 12-10; Organization Code FIR010100, page 10-9; Organizational Code CMO010000, page 6-20; and Organizational Code POL982200, page 19-14. The total expended on City travel from July 1, 2000 through April 12, 2001, is \$385,110.03. \$75,000 has been transferred from the Employee Development Fund and added to the \$346,000 originally budgeted for travel. In future years, we will be sure to separate training and development from travel in the budget and in travel requests to the Council.

**RECOMMENDATION -**

**Approval.**

**BACKGROUND -**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

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