

Meeting Agendas/Info

CITY COUNCIL COMMUNICATION:

ITEM _____

OFFICE OF THE CITY MANAGER CITY OF DES MOINES, IOWA

01-191

SYNOPSIS -

AGENDA:

APRIL 23, 2001

Jeff Morton, (0-NR), Senior Police Officer, to Boston, Massachusetts, from May 19, 2001 to May 25, 2001, to attend a training seminar to enhance effectiveness in airport, parcel, bus, train, and hotel drug interdiction.

SUBJECT:

OUT-OF-STATE
TRAVEL

Mike Peterson, (0-R), Safety Administrator, to Milwaukee, Wisconsin, from June 3, 2001 to June 9, 2001, to obtain knowledge for assessing ergonomic problems in City jobs and skills for developing practical, economical solutions.

TYPE:

FISCAL IMPACT -

RESOLUTION
ORDINANCE
RECEIVE/FILE

Cost of travel is \$1,656, and \$2,200 respectively. Funding for these trips is provided for in the 2000-2001 Operating Budget under Organizational Code POL982200, page 19-14; and Organizational Code HRS980100, page 12-10. The total expended on City travel from July 1, 2000 through April 19, 2001, is \$408,251.04. \$75,000 has been transferred from the Employee Development Fund and added to the \$346,000 originally budgeted for travel. In future years, we will be sure to separate training and development from travel in the budget and in travel requests to the Council.

SUBMITTED BY:

ALLEN MCKINLEY
ACTING FINANCE
DIRECTOR

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual

for the current budget year; R represents resident and NR represents non-resident.
