

Meeting Agendas/Info

CITY COUNCIL
COMMUNICATION:

ITEM _____

OFFICE OF THE CITY MANAGER CITY OF DES MOINES, IOWA

01-245

SYNOPSIS -

AGENDA:

MAY 21, 2001

SUBJECT:

OUT-OF-STATE
TRAVEL

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

ALLEN MCKINLEY
ACTING FINANCE
DIRECTOR

Matthew Rosen, (1-NR), Horticulture Manager, to Denver, Colorado, from July 10, 2001 to July 15, 2001, to attend the annual meeting of the American Association of Botanical Gardens and Arboreta. This conference will provide the most up-to-date information about the operation of botanical gardens. This conference will also include field trips to gardens and interacting with other public garden professionals.

David Brown, (0-R), Sergeant; Scott Baker, (0-R), Police Officer; and Keith Hoferman, (0-R), Senior Police Officer, to Denver, Colorado, from August 27, 2001 to August 31, 2001, to attend the Western States Vice Investigators Association Conference. This conference will include advanced training in the utilization of covert equipment, and sharing and developing techniques in combating problems that vice investigators handle.

Karon Booth, (0-R), Police Word Processor; and Lynette Collins, (1-R), Investigative Assistant, to Denver, Colorado, from August 18, 2001 to August 25, 2001, to attend the National Law Enforcement and Corrections Technology Conference. This conference will provide advanced training in using Geographic Information Systems as a crime analysis tool.

Eric Nevins, (1-R), Communications Supervisor, to Salt Lake City, Utah, from August 4, 2001 to August 10, 2001, to attend the annual Association of Public Safety Communication Officers. The conference will offer seminars and courses on different aspects of public safety communications technology.

Scott Raudabaugh, (0-NR), Senior Police Officer, to Long Beach, California, from June 22, 2001 to June 26, 2001, to attend the "7th Annual Drugs, Alcohol and Impaired Driving" seminar sponsored by the International Association of Chiefs of Police. This seminar will also provide training and updates for Drug Recognition Expert (DRE) recertification.

William Johnson, (0-NR), Police Captain, to Boston, Massachusetts, from May 26, 2001 to June 15, 2001, to attend the Police Executive Research Forum. This forum will provide intensive training in the latest management concepts in business and government.

Bruce Elrod, (0-NR), Sergeant, to Clearwater, Florida, from August 25, 2001 to August 29, 2001, to attend the National Information Officers Association conference. This conference will provide workshops, seminars and case presentations by Public Information Officers.

George Flagg, (0-R) Council Member, to Washington D.C., from June 13, 2001 to June 15, 2001, to meet with legislators to discuss issues relative to Des Moines.

FISCAL IMPACT -

Cost of travel is \$2,100; \$4,512.99 (Brown, Baker & Hoferman), \$3,320.98 (Booth and Collins), \$1,470; \$1,292, \$5,684, \$1,617, and \$1,500 respectively. Funding for these trips is provided for in the 2000-2001 Operating Budget under Organizational Code PKS980800, page 18-17; Organizational Code HRS980100, page 12-10 (Brown, Baker, Hoferman); Organizational Code HRS980100, page 12-10 (Booth and Collins); Organizational Code POL011000, page 19-26; Organizational Code POL101000, page 19-31; Organizational Code POL982200, page 19-14; HRS980100, page 12-10; and Organizational Code MCC010000, page 17-7. The total expended on City travel from July 1, 2000 through May 17, 2001, is \$476,166.89. \$154,000 has been transferred from the Employee Development Fund and added to the \$346,000 originally budgeted for travel. In future years, we will be sure to separate training and development from travel in the budget and in travel requests to the Council.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests.

Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.
