

Meeting Agendas/Info

CITY COUNCIL
COMMUNICATION:

ITEM _____

OFFICE OF THE CITY MANAGER CITY OF DES MOINES, IOWA

01-319

SYNOPSIS -

AGENDA:

JUNE 18, 2001

SUBJECT:

OUT-OF-STATE
TRAVEL

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

ALLEN MCKINLEY
ACTING FINANCE
DIRECTOR

Bruce Bergman, (0-R), City Attorney, and Lawrence McDowell, (1-R), Deputy City Attorney, to New Orleans, Louisiana, from September 8, 2001 to September 13, 2001, to attend the International Municipal Lawyers Association annual conference. This conference will include sessions on technology, ethics, personnel, land use, litigation, public safety, telecommunications and municipal finance.

Eric Anderson, (8-R), City Manager, to Santa Fe, New Mexico, from October 6, 2001 to October 11, 2001, to attend a seminar entitled, "Beyond Complexity and Adaptation: How to Benefit from Emergent Strategies". This seminar will explore how organizations should view themselves in order to benefit from the insights of complexity, build a better organization, and improve interactions with dynamic environments.

FISCAL IMPACT -

Cost of travel is \$3,900 (Bergman, McDowell); and \$3,434 respectively. Funding for these trips is provided for in the 2000-2001 Operating Budget under Organizational Code LGL010000, page 15-7; and Organizational Code CMO010000, page 6-8. The total expended on City travel from July 1, 2000 through June 14, 2001 is \$504,578.49. \$164,000 has been transferred from the Employee Development Fund and added to the \$346,000 originally budgeted for travel.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council

approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.
