

## Meeting Agendas/Info

CITY COUNCIL  
COMMUNICATION:

ITEM \_\_\_\_\_

01-345

### OFFICE OF THE CITY MANAGER CITY OF DES MOINES, IOWA

AGENDA:

SYNOPSIS -

JULY 9, 2001

**Dave Bowen, (0-NR), Sergeant; and Jerry Fisher, (0-NR), Police Officer,** to Washington, DC, from July 15, 2001 to July 19, 2001, to attend the International Narcotics Interdiction Association seminar. This training will enhance an officer's ability to investigate narcotic transportation into the City.

SUBJECT:

OUT-OF-STATE  
TRAVEL

**Rex Sparks, (0-R), Identification Technician,** to Tucson, Arizona, from October 2, 2001 to October 5, 2001, to attend the International Association of Bloodstain Pattern Analysts Conference. The conference will study the scientific examination and interpretation of blood spatter evidence when reconstructing a violent criminal act. This conference will provide the most current legal ramifications, case studies, and opportunity to network with both foreign and domestic experts in the field of forensic science.

TYPE:

RESOLUTION  
ORDINANCE  
RECEIVE/FILE

SUBMITTED BY:

**James Fox, (0-NR), EMS Assistant Coordinator,** to Austin, Texas, from August 16, 2001 to August 19, 2001, to attend the EMS Technology Conference sponsored by JEMS Communications.

ALLEN MCKINLEY  
ACTING FINANCE  
DIRECTOR

**Floyd Jones, (0-R), Human Rights Director; and Gloria Cano, (0-R), Human Rights Commissioner - Vice Chair,** to Cincinnati, Ohio, from July 21, 2001 to July 26, 2001, to attend the 53rd Annual International Association of Official Human Rights Agencies Conference. This conference will address trends in human and civil rights laws as well as developing networking between Human/Civil Rights agencies through the world.

**Sandra Morris, (0-R), Principal Public Safety Dispatcher,** to Salt Lake City, Utah, from August 4, 2001 through August 10, 2001, to attend the 67th Annual APCO Conference. Information will be given on the latest federal requirements for TDD/TTY and wireless E911.

**Drew Burham, (0-R), Police Captain; and Joseph Leo, (0-R), Senior Police Officer,** to Springfield, Massachusetts, from September 15, 2001 to September 29, 2001, to attend Smith & Wesson factory training. This training will provide certification to

diagnose and repair mechanical problems with the firearms carried by department officers.

**Shelley Nurse, (0-R), Systems Manager**, to Atlanta, Georgia, from August 25, 2001 to August 30, 2001, to attend the PeopleSoft Connect 2001 Conference.

**Susan Ferguson, (0-R), Education Curator**, to Denver, Colorado, from July 9, 2001 to July 15, 2001, to attend the annual meeting of the American Association of Botanical Gardens & Arboreta. Training will be provided on professional practices in garden education, outreach, docent training, plant materials, and botanical library management.

**Joseph Oppe, (0-NR), Horticulturist**, to Denver, Colorado, from July 10, 2001 to July 15, 2001, to attend the annual meeting of the American Association of Botanical Gardens & Arboreta. Training will be provided on professional practices in garden education, outreach, docent training, plant materials, and botanical library management.

**Steve Gunson, (0-R), Assistant to the City Manager; Kandi Reindl, (0-R), Administrative Analyst; and Justin Miller, (0-R), Administrative Intern**, to Salt Lake City, Utah, from September 22, 2001 to September 27, 2001, to attend the annual International City/County Manager's Association Conference. The conference will have numerous workshops and sessions on topics relevant to city management practices.

**Kristen Tuttle, (0-R), GIS Administrator; and Debora Hobbs, (0-R), User Support Administrator**, to Milwaukee, Wisconsin, from August 11, 2001 to August 14, 2001, to attend the Third Annual Street Smart and Address Savvy Conference and pre-conference workshop. This conference will include sessions for addressing policy, address use and administration, cellular telephone requirements, and other significant addressing issues and challenges critical to our address management systems.

**Debora Hobbs, (1-R), User Support Administrator; and Mike Couch, (0-NR), User Support Technician**, to Colorado Springs, Colorado, from September 30, 2001 to October 10, 2001, to attend the Third Annual HEAT User Conference including pre- and post-conference workshops. Presentations and workshops include advanced user sessions for Crystal Report Writer and the Knowlix product which will be used to continue advancement of our enterprise-wide knowledge base.

### **FISCAL IMPACT -**

Cost of travel is \$3,276.60 (Bowen & Fisher), \$1,250, \$1,382, \$3,039 (Jones & Cano), \$1,618, \$5,036 (Burham & Leo), \$2,230, and \$1,700, \$2,000, \$4,907, \$2,167 (Tuttle & Hobbs), and \$4,370 (Hobbs & Couch) respectively. Funding for these trips is provided for in the 2001-2002 Operating Budget under Organizational Code HRS980100 (Bowen & Fisher), page 13-15; Organizational Code HRS980100, page 13-15; Organizational Code FIR041000, page 11-14; Organizational Code HRI010000 (Cano & Jones), page 14-8; Organizational Code HRS980100, page 13-15; Organizational Code HRS980100 (Leo & Burham), page 13-15; Organizational Code HRS980100, page 13-15; Organizational Code PKS980800 (Ferguson & Oppe), page 19-55; Organizational Code CMO010000 (Gunson, Reindl, Miller), page 7-8; Organization Code HRS980100 (Tuttle & Hobbs), page 13-15; and Organizational Code HRS980100 (Hobbs & Couch), page 13-15. The total expended on City travel from July 1, 2001 through July 9, 2001 is \$0; the total amount budgeted for City travel is approximately \$346,000.

### **RECOMMENDATION -**

**Approval.**

### **BACKGROUND -**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

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