

Meeting Agendas/Info

**CITY COUNCIL
COMMUNICATION:**

ITEM _____

01-376

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

AGENDA:

JULY 23, 2001

SYNOPSIS -

SUBJECT:

Susan Low, (0-R), Assistant City Attorney, to Miami, Florida, from September 8, 2001 to September 12, 2001, to attend the annual meeting of the National Association of Telecommunications Officers and Advisors (NATOA). This meeting will be valuable in learning to maximize the benefits to the City of the cable television franchise, including franchise fees and services.

**OUT-OF-STATE
TRAVEL**

Floyd Bentz, (0-R), City Engineer, to Philadelphia, Pennsylvania from September 8, 2001 to September 13, 2001, to attend the International Public Works Congress and Exposition. This conference will include many technical sessions related to construction, maintenance, and management of public works facilities.

TYPE:

**RESOLUTION
ORDINANCE
RECEIVE/FILE**

Michael Armstrong, (0-R), Director, to Williamsburg, Virginia, from September 16, 2001 to September 21, 2001, to attend the Metropolitan Information Exchange (MIX) conference. This organization of senior technology executives represents medium and large city and county governments. The conference will focus on topics of concern to local governments. Attendance at the annual conference is required to maintain membership in the organization.

SUBMITTED BY:

**ALLEN MCKINLEY
ACTING FINANCE
DIRECTOR**

Michael Armstrong, (1-R), Director, to Orlando, Florida, from October 7, 2001 to October 12, 2001, to attend the Gartner Symposium ITxpo. Sessions and exhibits will focus on new and emerging technologies along with strategies for directing and managing future IT enterprise growth.

Donald Hansen, (0-NR), Senior Plumbing Inspector, to Portland, Oregon, from September 16, 2001 through September 21, 2001, to attend the annual conference of the International Association of Plumbing and Mechanical Officials. Code change topics will be discussed and voted upon, and a series of code and material update sessions will be available.

Greg Cloe, (0-NR), Public Works Departmental User Technician, to Cedar Rapids, Iowa, from July 16, 2001 to July 20, 2001, to attend

Productivity Point training. This training will aid the attendee in assisting other departmental employees with computer usage.

Eric Anderson, (0-R), City Manager, to Salt Lake City, Utah, from September 22, 2001 to September 25, 2001, to attend the International City/County Management Association (ICMA) annual conference. This conference offers a broad spectrum of educational and information-sharing opportunities for effective local government management and professional growth. Mr. Anderson will speak at one of the sessions and will chair a meeting of the ICMA GIS Consortium which will be held during the conference.

FISCAL IMPACT -

Cost of travel is \$1,410, \$1,490, \$1,732, \$2,101, \$1,807 \$1,950, \$1,474 respectively. Funding for these trips is provided for in the 2001-2002 Operating Budget under Organizational Code HRS980100, page 13-15; Organizational Code ENG010100, page 9-10; Organizational Code IFT010000, page 15-8; Organizational Code IFT010000 page 15-8; Organizational Code CDD160100, page 8-16; Organizational Code HRS980100 page 13-15; and Organizational Code CMO010000, page 7-8. The total expended on City travel from July 1, 2001 through July 19, 2001 is \$7,669.28; the total amount budgeted for City travel is approximately \$346,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.
