

Meeting Agendas/Info

CITY COUNCIL COMMUNICATION:	ITEM _____
01-407	OFFICE OF THE CITY MANAGER CITY OF DES MOINES, IOWA
AGENDA:	SYNOPSIS -
AUGUST 6, 2001	William Moulder, (0-R), Police Chief, to Toronto, Canada, from October 26, 2001 to November 1, 2001, to attend the annual conference of the International Association of Chiefs of Police.
SUBJECT: OUT-OF-STATE TRAVEL	Michael Leeper, (0-R), Police Sergeant, to Toronto, Canada, from October 26, 2001 to October 31, 2001, to attend the annual conference of the International Association of Chiefs of Police.
TYPE: <u>RESOLUTION</u> ORDINANCE RECEIVE/FILE	Paul Tieszen, (0-R), Senior Police Officer; and Gregg Westemeyer, (0-NR), Senior Police Officer, to Huntsville, Alabama, from September 15, 2001 to October 21, 2001, to attend the Federal Basic Hazardous Devices School. This course is a bomb technician certification course. The course is required for sanctioned Bomb Squads.
SUBMITTED BY: ALLEN MCKINLEY ACTING FINANCE DIRECTOR	Patrick Kozitza, (0-R), Deputy Public Works Director, to Philadelphia, Pennsylvania, from September 8, 2001, to September 13, 2001, to attend the American Public Works Association conference. This conference will include developing strategies for effective communications with the public, practices and trends for the 21st century, and best fleet management.
	Bill Stowe, (0-R), Wastewater Reclamation Facility Manager; and Phil Koundakjian, Facilities Manager, to Atlanta, Georgia, from October 13, 2001 to October 17, 2001, to attend the Wastewater Facility Conference. The conference will include the operation of industrial wastewater treatment plants, residuals and biosolids management symposium, anaerobic digestion, and chlorine safety.
	Francis Picray, (0-R), Wastewater Plant Mechanic, to Knoxville, Tennessee, from September 9, 2001 to September 14, 2001, to receive vibration equipment training.
	Tom Vlassis, (0-R), City Council Member, to Reno, Nevada,

from September 4, 2001 to September 9, 2001. Mr. Vlassis is the City representative for the National League of Cities.

FISCAL IMPACT -

Cost of travel is \$1,964, \$1,682, \$7,379 (Tieszen, Westemeyer), \$1,760, \$3,138 (Stowe, Koundakjian), \$2,349, and \$1,182 respectively. Funding for these trips is provided for in the 2001-2002 Operating Budget under Organizational Code HRS980100, page 13-15; Organizational Code HRS980100, page 13-15; Organizational Code HRS980100, page 13-15 (Tieszen, Westemeyer); Organizational Code HRS980100, page 13-15; Organizational Code PWK770101 page 21-36 (Stowe, Koundakjian); Organizational Code PWK770110, page 21-41; and Organizational Code MCC010000, page 18-6. The total expended on City travel from July 1, 2001 through August 2, 2001 is \$14,725; the total amount budgeted for City travel is approximately \$346,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.
