

## Meeting Agendas/Info

MUNICIPAL  
HOUSING  
GOVERNING  
BOARD  
COMMUNICATION:

ITEM - MHGB \_\_\_\_\_

OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA

01-437

**SYNOPSIS -**

Submission of 2001 Section 8 Management Assessment Program (SEMAP) Certification to United States Department of Housing & Urban Development (HUD).

**AGENDA:**

AUGUST 20, 2001

**FISCAL IMPACT -**

**SUBJECT:**

N/A.

2001 SECTION 8  
MANAGEMENT  
ASSESSMENT  
PROGRAM  
CERTIFICATION

**RECOMMENDATION -**

**Approval.**

**TYPE:**

**BACKGROUND -**

**RESOLUTION**  
RECEIVE/FILE

The Des Moines Municipal Housing Agency is required to submit an annual Section 8 Management Assessment Program (SEMAP) Certification to HUD at the end of each fiscal year. The certification is used to evaluate the performance of the Section 8 program in significant areas of management operations.

**SUBMITTED BY:**

The certification includes the following "indicators":

MIKE MATTHES  
DEPARTMENT OF  
HOUSING SERVICES  
DIRECTOR

- 1) Selection from the waiting list
- 2) Rent reasonableness
- 3) Determination of adjusted income
- 4) Utility allowance schedule
- 5) Housing quality standards quality control inspections
- 6) Housing quality standards enforcement
- 7) Expanding housing opportunities
- 8) Fair market rent limit and payment standards
- 9) Annual reexaminations of clients
- 10) Correct tenant rent calculations
- 11) Pre-contact housing quality standards inspections

- 12) Annual housing quality standards inspections
- 13) Lease up
- 14) Family self-sufficiency (FSS) enrollment and escrow accounts

A de-concentration bonus indicator is also available.

On July 18, 2001, the Public Housing Board approved the submission of the Management Operations Certification to City Council for approval and submission to HUD. This certification must be submitted to HUD prior to August 27, 2001.

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