

Meeting Agendas/Info

**CITY COUNCIL
COMMUNICATION:**

REVISED

01-455

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

AGENDA:

AUGUST 29, 2001

SYNOPSIS -

SUBJECT:

OUT-OF-STATE
TRAVEL

Amelia Hamilton-Morris, (0-R), Chief Communications Officer, to Miami, Florida, from September 8, 2001 to September 13, 2001, to attend the National Association of Telecommunications Officers & Advisors conference. This conference will provide educational and regulatory information on the operation of municipal cable channels and opportunities for obtaining resources for free programming as well as valuable insight on managing and operating a channel with a limited budget.

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

Mike McPherson, (0-R), Council Member, to Atlanta, Georgia, from October 14, 2001 to October 20, 2001, to attend the Wastewater Facility Conference. The conference will include the operation of industrial wastewater treatment plants, residuals and biosolids management symposium, anaerobic digestion, and chlorine safety.

SUBMITTED BY:

ALLEN MCKINLEY
ACTING FINANCE
DIRECTOR

FISCAL IMPACT -

Cost of travel is \$1,929 and \$1,815 respectively. Funding for these trips is provided for in the 2001-2002 Operating Budget under Organizational Code CMO160000, page 7-12, and CMO010000, page 7-8. The total expended on City travel from July 1, 2001 through August 27, 2001 is \$68,100.51; the total amount budgeted for City travel is approximately \$346,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests.

Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.
