

Meeting Agendas/Info

CITY COUNCIL COMMUNICATION:	ITEM _____
01-479	OFFICE OF THE CITY MANAGER CITY OF DES MOINES, IOWA
AGENDA:	SYNOPSIS -
SEPTEMBER 24, 2001	Theresa Mikes, (0-R), Zoo Guest Services Manager, to Orlando, Florida, from November 10, 2001 to November 18, 2001, to attend the International Association of Amusement Parks and Attractions. This conference will provide new ideas and methods of operations in the areas of human resources, marketing, and guest services.
SUBJECT:	
OUT-OF-STATE TRAVEL	FISCAL IMPACT -
TYPE:	Cost of travel is \$2,000. Funding for this trip is provided for in the 2001-2002 Operating Budget under Organizational Code PKS130100, page 19-50. The total expended on City travel from July 1, 2001 through September 20, 2001 is \$105,699.22; the total amount budgeted for City travel is approximately \$346,000.
<u>RESOLUTION</u> ORDINANCE RECEIVE/FILE	
SUBMITTED BY:	RECOMMENDATION -
MERRILL STANLEY FINANCE DIRECTOR	Approval.
	BACKGROUND - On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.
