

Meeting Agendas/Info

**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

01-556

SYNOPSIS -

AGENDA:

NOVEMBER 5, 2001

John Hagener, (0-NR), Park and Recreation Superintendent, to Orlando, Florida, from December 4, 2001 to December 10, 2001, to attend a seminar on facility operations, aquatic programming, and management.

SUBJECT:

OUT-OF-STATE
TRAVEL

Carl Elshire, (0-R), Sewer Enterprise Administrator, to Savannah, Georgia, from November 14, 2001 to November 17, 2001, to attend an Association of Metropolitan Sewerage Agency conference. This conference will provide information on the latest in water and wastewater law. The conference will also provide negotiation techniques and improved skills when encountering problems in permitting, enforcement, watershed problems, coalitions, and neighborhood relations.

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

FISCAL IMPACT -

SUBMITTED BY:

MERRILL R.
STANLEY
FINANCE
DIRECTOR

Cost of travel is \$1,557 and \$2,400, respectively. Funding for these trips is provided for in the 2001-2002 Operating Budget under Organizational Code HRS980100, page 13-15; and Organizational Code ENG070404, page 9-39. The total expended on City travel from July 1, 2001 through November 1, 2001 is \$155,649.52; the total amount budgeted for City travel is approximately \$346,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the

total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.
