

Meeting Agendas/Info

**CITY COUNCIL
COMMUNICATION:**

ITEM _____

01-573

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

AGENDA:

NOVEMBER 19, 2001

SYNOPSIS -

SUBJECT:

OUT-OF-STATE
TRAVEL

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

MERRILL R.
STANLEY
FINANCE
DIRECTOR

Don Tripp, (1-R), Park and Recreation Director, to Shenzhen, China, from November 26, 2001 to December 5, 2001, to attend the Finals of Nations in Bloom 2001 competition. The City advanced to the championship round of the competition. Des Moines will be competing against other cities from Canada, England, Scotland, Spain, Ecuador, Australia, United States, and Sweden.

David Bettis, (0-R), Maintenance Mechanic, to Kansas City, Missouri, from December 3, 2001 to December 6, 2001, to attend training to be certified to inspect and understand the Uniform Physical Condition Standards (UPCS) requirements for public housing and generate reports using the Physical Assessment Sub-System (PASS) software.

Eric Anderson, (3-R), City Manager, to Atlanta, Georgia, from December 6, 2001 to December 7, 2001, for a meeting of the Model City Charter Review Committee of the National Civic League (NCL). The committee will work to develop a model charter that will improve the structure and procedures of local government and will lead to publication of the Eighth Edition of the NCL's Model City Charter. This first meeting will frame the issues involved and identify the areas of concern. Although this trip does not require approval under Council Policy, Council authorization is requested.

FISCAL IMPACT -

Cost of travel is \$2,800, \$1,631, and \$575 respectively. Funding for these trips is provided for in the 2001-2002 Operating Budget under Organizational Code PKS980800, page 19-55; Organizational Code HSG070000, page 12-10; and Organizational Code CMO010000, page 7-8. The total expended on City travel from July 1, 2001 through November 15, 2001 is \$180,518.25; the total amount budgeted for City travel is approximately \$346,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.
