

Meeting Agendas/Info

CITY COUNCIL COMMUNICATION:	ITEM _____
01-616	OFFICE OF THE CITY MANAGER CITY OF DES MOINES, IOWA
AGENDA: DECEMBER 17, 2001	SYNOPSIS - Jeff Dier, (0-NR), Zoo Attendant, to Wheeling, West Virginia, from February 4, 2002 to February 10, 2002, to attend American Zoo & Aquarium Association classes. The classes will help develop the special skills of zoo management and quality animal care.
SUBJECT:	
OUT-OF-STATE TRAVEL	FISCAL IMPACT -
TYPE: <u>RESOLUTION</u> ORDINANCE RECEIVE/FILE	Cost of travel is \$1,500. Funding for this trip is provided for in the 2001-2002 Operating Budget under Organizational Code PKS980600, page 19-15. The total expended on City travel from July 1, 2001 through December 13, 2001 is \$207,898.74; the total amount budgeted for City travel is approximately \$346,000.
SUBMITTED BY:	RECOMMENDATION - Approval.
MERRILL R. STANLEY FINANCE DIRECTOR	BACKGROUND - On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.