



**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

02-026

SYNOPSIS -

AGENDA:

JANUARY 28, 2002

Chris Mahlstadt, (0-NR), Police Officer; and Warren Steinkamp (0-NR), Police Officer, to Reno, Nevada, from May 25, 2002 to June 1, 2002, to attend the International Narcotics Interdiction Association annual meeting. The seminar includes topics on airport, bus, parcel and hotel/motel narcotic interdictions.

SUBJECT:

**OUT-OF-STATE
TRAVEL**

Joseph Brooks, (0-NR), Fire Inspector, to Denver, Colorado, from March 4, 2002 to March 9, 2002, to attend the International Conference of Building Officials. The City is reimbursed by the Independent Insurance agents for this conference.

TYPE:

**RESOLUTION
ORDINANCE
RECEIVE/FILE**

Ted Pierce, (0-R), Housing Services Project Specialist; Dwight Blumhorst, (0-R), Housing Services Maintenance Supervisor; and Mark Gregory, (0-R), Housing Services Project Specialist, to Atlanta, Georgia, from February 26, 2002 to March 2, 2002, to attend the Nan McKay & Associates conference. This conference will provide attendees to stay current with the most recent changes in HUD's capital fund programs and construction contracts for capital funds.

SUBMITTED BY:

**MERRILL R.
STANLEY
FINANCE
DIRECTOR**

Bob Sarasio, (0-NR), Pumping Station Crew Chief; and Sharon Lumley, (0-R), WRF Administrative Coordinator, to Madison, Wisconsin, from March 17, 2002 to March 19, 2002, to attend training that will educate pumping station personnel in the new inventory control, purchasing, and tracking systems for industrial/wastewater systems at the Wastewater Reclamation Facility.

Bob Sarasio, (1-NR), Pumping Station Crew Chief; and Sharon Lumley, (1-R), WRF Administrative Coordinator, to Milwaukee, Wisconsin, from April 17, 2002 to April 19, 2002, to attend the Maintenance Management Organization and Systems workshop certificate series. The program will include maintenance program overview, work order systems and management systems.

Michael Armstrong, (2-R), Chief Information Officer, to Scottsdale, Arizona, from April 9, 2002 to April 14, 2002, to attend the 2002 Public Technology Inc. annual conference and the

Telecommunications and Information Task Force meetings.

Tom Vlassis, (2-R), City Council Member, to Washington, D.C., from March 8, 2002 to March 12, 2002, to attend the Congressional City Conference 2002. This conference will focus on strategies for ensuring homeland security at the national level.

Eric Anderson, (5-R), City Manager, to Washington, D.C., from January 31, 2002 to February 1, 2002, to attend the Federal Geographic Data Committee (FGDC) and Local Leaders for Geographic Information Systems (LLGIS). Agendas focus on Homeland Security and Geospatial One-Stop Initiative. Although this trip does not require approval under Council Policy, Council authorization is requested.

FISCAL IMPACT -

Cost of travel is \$3,290.70 (Mahlstadt, Steinkamp), \$1,478, \$5,274 (Pierce, Blumhorst, Gregory), \$2,789 (Sarasio, Lumley), \$2,600 (Sarasio, Lumley), \$1,570, \$1,444 and \$1,041 respectively. Funding for these trips is provided for in the 2001-2002 Operating Budget under Organizational Code POL982200, page 20-27 (Mahlstadt, Steinkamp); Organizational Code FIR070100, page 11-15; Grant 01 00 437 00 1408 0010 (Pierce, Blumhorst, Gregory); Organizational Code PWK770157, page 21-46 (Sarasio); Organizational Code PWK770110, page 21-41 (Lumley); Organizational Code PWK770157, page 21-46 (Sarasio); Organizational Code PWK770110, page 21-41 (Lumley); Organizational Code IFT010000, page 15-8; Organizational Code MCC01000, page 18-6; and Organizational Code CMO010000, page 7-8. The total expended on City travel from July 1, 2001 through January 24, 2002 is \$271,343.78; the total amount budgeted for City travel is approximately \$346,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to

be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.
