



**CITY COUNCIL
COMMUNICATION:**

ITEM _____

02-105

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

AGENDA:

MARCH 4, 2002

SYNOPSIS -

SUBJECT:

Ann Shimerdla, (0-NR), Zoo Education Curator, to Mystic, Connecticut, from April 9, 2002 to April 13, 2002, to attend training on accreditation procedures, expectations of education departments, distance learning programs, web cams and new educational programs in zoos.

**OUT-OF-STATE
TRAVEL**

Deb Musselman, (0-NR), Zoo Attendant, to Tucson, Arizona, from April 22, 2002 to April 29, 2002, to attend training on animal nutrition and zoo educational programs. This training will provide skills necessary to maintain the highest level of veterinary care.

TYPE:

**RESOLUTION
ORDINANCE
RECEIVE/FILE**

Bruce Bergman, (0-R), City Attorney, to Boston, Massachusetts, and Washington D.C., from April 18, 2002 to April 23, 2002, to attend the Airport Council International Legal Committee meeting in Boston that will provide updates on current issues for attorneys representing airports. He will then attend the Municipal Lawyers Association Mid-Year seminar in Washington, D.C. that will provide information on congressional updates, environmental law, and land use for local governments.

SUBMITTED BY:

**MERRILL R.
STANLEY
FINANCE
DIRECTOR**

Phil Delafield, (0-R), Deputy Building Official; Paul Bushore, (0-NR), GIS Analyst; and Saundra Ragona, (0-NR), Application Support Specialist, to Reno, Nevada, from April 7, 2002 to April 12, 2002, to attend the 2002 Government Automation conference. This conference will provide classes on our current Tidemark enterprise software as well as discussions of the proposed enhancements in Tidemark Advantage, Version 3.0. Version 3.0 includes new features such as security, system utility enhancements and a revised import/export tool.

FISCAL IMPACT -

Cost of travel is \$1,369; \$1,275; \$2,575; \$2,692 (Delafield, Bushore); and \$1,346 (Ragona) respectively. Funding for these trips is provided for in the 2001-2002 Operating Budget under Organizational Code PKS130000, page 19-49; Organizational Code PKS130300, page 19-

51; Organizational Code LGL040000, page 16-9; Organizational Code ENG990000, page 9-71 (Delafield; Bushore); and Organizational Code HRS980100, page 13-15. The total expended on City travel from July 1, 2001 through February 28, 2002, is \$311,099.30; the total amount budgeted for City travel is approximately \$346,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.
