

**CITY COUNCIL  
COMMUNICATION:**

**ITEM \_\_\_\_\_**

**02-202**

**OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA**

**AGENDA:**

**SYNOPSIS -**

APRIL 22, 2002

**SUBJECT:**

COMPETITIVE  
PROCUREMENT OF  
ENVIRONMENTAL  
LAB TESTING

The Wastewater Reclamation Facility (WRF) requested competitive bids for Environmental Laboratory Testing for those analyses that the WRF Wastewater Laboratory cannot perform cost effectively due to the expense of instrumentation required and the low volume of tests. These analyses are performed on environmental samples (storm, river, industrial and process) as required by the Iowa Department of Natural Resources. Two laboratories responded with bids. Of the two bids received, the lowest bid complies with the specification. Therefore, the Wastewater Reclamation Facility recommends awarding the bid to Keystone Laboratories Inc. (Jeff King, President, 600 E. 17th Street South, Newton, Iowa 50208).

**TYPE:**

**RESOLUTION**  
ORDINANCE  
RECEIVE/FILE

**FISCAL IMPACT -**

The annual expense for these services is estimated at \$40,000 per year, and is budgeted in Account Code 521070, Fund Code EN251, and Organization Code PWK770119.

**SUBMITTED BY:**

WILLIAM STOWE  
PUBLIC WORKS  
DIRECTOR

**RECOMMENDATION -**

**Approval.**

**BACKGROUND -**

The WRF performs more than 30,000 environmental analyses annually. Each year 800-1,000 requests are received for analyses that require specialized equipment and chemicals not available at the WRF Wastewater Laboratory. As a result, these analyses are forwarded to a certified laboratory. The annual expense for these specialized analyses is estimated at \$40,000 per year.

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