

**CITY COUNCIL  
COMMUNICATION:**

**ITEM \_\_\_\_\_**

**02-209**

**OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA**

**AGENDA:**

APRIL 22, 2002

**SYNOPSIS -**

Gregg Westemeyer, (1-NR), Senior Police Officer, to Tucson, Arizona, from May 12, 2002 to May 17, 2002, to attend the annual "International Breachers Symposium". Topics will include starting and justifying an explosive entry program, developing policy, legal case discussion, and training issues.

**SUBJECT:**

OUT-OF-STATE  
TRAVEL

Amelia Hamilton-Morris, (1-R), Chief Communications Officer, to Houston, Texas, from July 9, 2002 to July 14, 2002, to attend the Alliance International Conference and Trade Show. This conference will offer workshops on government access channel programming, budgeting and management strategies.

**TYPE:**

**RESOLUTION**  
ORDINANCE  
RECEIVE/FILE

**FISCAL IMPACT -**

Cost of travel is \$1,300; and \$1,515 respectively. Funding for these trips is provided for in the 2001-2002 Operating Budget under Organizational Code POL982200, page 20-27; and Organizational Code CMO160000, page 7-12. The total expended on City travel from July 1, 2001 through April 18, 2002, is \$341,412.53; the total amount budgeted for City travel is approximately \$346,000.

**SUBMITTED BY:**

MERRILL R.  
STANLEY  
FINANCE  
DIRECTOR

**RECOMMENDATION -**

**Approval.**

**BACKGROUND -**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-

resident.

