

**CITY COUNCIL  
COMMUNICATION:**

**ITEM \_\_\_\_\_**

**02-232**

**OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA**

**AGENDA:**

MAY 6, 2002

**SUBJECT:**

SOLE SOURCE BIDS  
FOR PIPE  
MATERIALS

**TYPE:**

**RESOLUTION**  
ORDINANCE  
RECEIVE/FILE

**SUBMITTED BY:**

WILLIAM STOWE  
PUBLIC WORKS  
DIRECTOR

**SYNOPSIS -**

The Public Works Department provides routine maintenance of the City's sewer infrastructure and constructs new storm water conveyance systems costing \$50,000 or less. The Public Works Department takes bids to purchase the pipe materials needed to complete repairs and/or install new systems. Six invitations to bid were mailed and three bids were received. Only one bidder submitted a bid on each type of material, constituting a single source.

**FISCAL IMPACT -**

Funding for the purchase of the pipe materials estimated at \$140,000 per year is currently available in the Public Works Department's storm and sanitary sewer maintenance Operating Budget.

**RECOMMENDATION -**

**Approval.**

**BACKGROUND -**

The Public Works Director requested the Purchasing Agent to bid an annual contract for procurement of pipe materials for storm water construction and repair. Under Bid V02-121, the Purchasing Agent solicited bids for the pipe materials. Of the vendors who responded, only one bidder submitted a bid for each type of pipe material needed, constituting a single source bid for that pipe.

A review of the bids submitted showed that some of the material costs went down while others had a slight increase in cost over Fiscal Year 2001. In addition to favorable bid prices, the contract period is one year with two one-year renewals. Due to the favorable nature of the bids, the Public Works Director recommends award of the contract as bid.

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