

**CITY COUNCIL  
COMMUNICATION:**

**ITEM \_\_\_\_\_**

**02-315**

**OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA**

**AGENDA:**

**SYNOPSIS -**

JUNE 17, 2002

City Council approval of the Program Year (PY) 2003 Notices of Funding Availability (NOFA) for the Fourth Action Year of the current Housing and Urban Development (HUD) Consolidated Plan submitted by the Neighborhood Revitalization Board (NRB); and authorization to issue NOFAs for projects to address the goals and objectives identified in the plan.

**SUBJECT:**

PROGRAM YEAR  
2003 NOTICES OF  
FUNDING  
AVAILABILITY  
(NOFA) FOR HUD  
CONSOLIDATED  
PLAN

**FISCAL IMPACT -**

PY2003 HUD block grant entitlement funds available for the three programs included in the Consolidated Plan are currently estimated to be: Community Development Block Grant (CDBG) - \$5,200,000; Home Investment Partnership Act (HOME) - \$1,400,000; and Emergency Shelter Grant (ESG) - \$180,000.

**TYPE:**

**RESOLUTION**  
ORDINANCE  
RECEIVE/FILE

**RECOMMENDATION -**

**Approval.**

**SUBMITTED BY:**

**BACKGROUND -**

ERIC A. ANDERSON  
CITY MANAGER

The HUD Consolidated Plan, originally approved on June 21, 1999, includes a Five-Year Strategy/One-Year Action Plan that incorporates public input and identifies community needs. The One-Year Action Plan is in support of the long-term goals and objectives of the Consolidated Plan's Five-Year Strategy.

The NRB has submitted their recommendations for the PY2003 NOFAs for the Fourth Action Year of the current HUD Consolidated Plan. The process for developing these recommendations include a Needs Assessment, Housing Market Analysis, Citizen Input, Strategic Planning, and Goal Setting. PY2003 will be the Fourth Action Year of the current Five-Year Strategy. The needs assessment, market

analysis, strategies, and goals remain relatively the same throughout the five-year plan.

The NRB held an open house on May 30, 2001, to obtain input from the general public, neighborhood groups, service providers, and clients regarding program performance, to identify housing and community development needs, and to review proposed uses of funds. On June 5, 2002, the NRB recommended approval of the PY2003 NOFAs for the Fourth Action Year of the HUD Consolidated Plan.

The PY2003 NOFAs for the Fourth Action Year (2003) of the current HUD Consolidated Plan are attached to the roll call. In the past these have been referred to as Requests for Proposals (RFPs). However, as the City is in the process of standardizing a formal RFP process to be used by all City Departments, the committee assigned to develop this process did not feel the HUD Consolidated Plan process would fit the new procedures. It was felt the Consolidated Plan process was more of a notification of the availability of federal funds for a variety of purposes and that the notice did not necessarily commit the City to funding particular activities. Upon City Council approval, NOFAs will be forwarded to City departments, public agencies, and non-profit organizations. Agencies will have until July 26, 2002 to apply for funding.

The NRB will review proposals and hear agency presentations on September 10, 11, and 12, 2002, and will finalize their recommendations on September 14, 2002.

The NRB funding recommendations will be forwarded to the City Council on September 23, 2002; and the Council, after a 30-day public review period, will adopt the 2003 Consolidated Plan at a public hearing on November 4, 2002. The Consolidated Plan will then be forwarded to HUD 45 days before the start of the City's program year on January 1, 2003.

The NRB has done an excellent job of developing the Consolidated Five-Year Strategy and One-Year Action Plan. Their efforts have produced a workable plan that emphasizes high-priority affordable housing needs, maximizes the impact of limited funds, and increases the City's capacity for effective oversight and monitoring through coordination and streamlining of the overall plan.

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