



**CITY COUNCIL  
COMMUNICATION:**

**ITEM \_\_\_\_\_**

**02-350**

**OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA**

**AGENDA:**

JULY 8, 2002

**SYNOPSIS -**

**SUBJECT:**

OUT-OF-STATE  
TRAVEL

Kristin Tuttle, (0-R), GIS Administrator, to Portland, Oregon, from August 18, 2002 to August 14, 2002, to attend the Urban and Regional Information Systems Association (URISA) conference. Presentations will include a variety of Graphic Interface System (GIS) topics dealing with addressing databases, tools and technologies available for integration of agency information to enable disaster recovery operations, and emergency applications and their use during various disasters and emergencies.

**TYPE:**

**RESOLUTION**  
ORDINANCE  
RECEIVE/FILE

Eric Nevins, (0-R), Communications Supervisor, to Nashville, Tennessee, from August 10, 2002 to August 17, 2002, to attend the annual conference of the Association of Public Safety Communication Officials. This conference will offer seminars and courses on different aspects of public safety technology.

**SUBMITTED BY:**

MERRILL R.  
STANLEY  
FINANCE  
DIRECTOR

Steve Schinkel, (0-NR), Senior Police Officer; and Stew Drake, (0-NR), Senior Police Officer, to Port Clinton, Ohio, from August 3, 2002 to August 11, 2002, to attend the U.S. Army National Matches competition. The officers will compete against the best shooters in the civilian, military and law enforcement communities. Training methods as well as discussing new equipment and shooting positions will be studied.

Floyd Jones, (0-R), Human Rights Director; and Cynthia Nahas Wandell, (0-R), Human Rights Commissioner, to New Orleans, Louisiana, from July 27, 2002 to August 1, 2002, to attend the annual International Association of Official Human Rights Agencies conference. This conference will address issues in human and civil rights laws as well as developing networking between human/civil rights agencies throughout the world. Following September 11, 2001, some laws and policies have changed

Joedy VanVelzen, (0-R), Senior Police Officer, to Albuquerque, New Mexico, from July 28, 2002 to August 3, 2002, to attend the American Polygraph Association seminar. This seminar is required to satisfy the continuing education requirements of the American Polygraph

Association. This training will enhance the officer's proficiency in polygraph - both criminal and pre-employment.

Camden Moran, (0-NR), Sergeant; Keith Hoferman (0-R), Senior Police Officer; and Michael McBride, (0-NR), Senior Police Officer, to San Antonio, Texas, from August 25, 2002 to August 30, 2002, to attend the Western States Vice Investigators Association training. This training will provide updated information on case law concerning vice investigations. Advanced training will be provided in the utilization of covert equipment.

David Ness, (0-NR), Sergeant; and Dennis O'Donnell, (0-R), Senior Police Officer, to Compo, California, and Terre Haute, Indiana, from July 7, 2002 to July 11, 2002 to interview witnesses for a follow-up homicide investigation. The witnesses are located at federal penitentiaries. Due to the urgency to conduct these interviews, travel has occurred prior to approval by Council.

#### **FISCAL IMPACT -**

Cost of travel is \$1,425; \$1,800; \$3,012, (Schinkel & Drake), \$3,008, (Jones & Wandell); \$1,546.70; \$3,745, (Moran, Hoferman, & McBride) and \$3,062 (Ness & O'Donnell) respectively. Funding for these trips is provided for in the 2002-2003 Operating Budget under Organizational Code HRS980100, page 13-15; Organizational Code POL011000, page 20-11; Organizational Code POL982200, page 20-27 (Schinkel & Drake); Organizational Code HRI010000, page 14-8 (Jones & Wandell); Organizational Code HRS980100, page 13-15; Organizational Code POL982200, page 20-27 (Moran, Hoferman, McBride); and Organizational Code POL070100, page 20-17 (Ness & O'Donnell). The total expended on City travel from July 1, 2002 through July 3, 2002, is \$0; the total amount budgeted for City travel is approximately \$346,000.

#### **RECOMMENDATION -**

**Approval.**

#### **BACKGROUND -**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the

total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

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