



**CITY COUNCIL
COMMUNICATION:**

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

02-427

SYNOPSIS -

AGENDA:

AUGUST 19, 2002

Carl Elshire, (0-R), Sewer Enterprise Administrator, to Austin, Texas, from September 16, 2002 to September 20, 2002, to attend Governing Managing Performance 02. This conference will focus on commitment in improving government performance.

SUBJECT:

OUT-OF-STATE
TRAVEL

Eric Anderson, (2-R), City Manager, to Washington, D.C., from September 17, 2002 to September 18, 2002. Mr. Anderson has been asked to be a City representative at the NIMA/National Map Homeland Security Summit. Although this trip does not require approval under Council Policy, Council authorization is required.

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

Elly Walkowiak, (0-R), Economic Development Coordinator, to Oakland, California, from September 22, 2002 to September 28, 2002 to attend the International Economic Development Council conference. This conference will provide current economic development initiatives to maintain a Certified Economic Developer Certification. Information to be explored includes biotechnology, public/private partnerships in high tech development, incentives, regional cluster strategies, and working with site consultants.

SUBMITTED BY:

MERRILL R.
STANLEY
FINANCE DIRECTOR

FISCAL IMPACT -

Cost of travel is \$1,600; \$550; and \$1,685 respectively. Funding for these trips is provided for in the 2002-2003 Operating Budget under Organizational Code PWK077001, page 21-22; Organizational Code CMO010000, page 7-8; and Organizational Code CMO1000000, page 7-11. The total expended on City travel from July 1, 2002 through August 15, 2002, is \$38,661.72; the total amount budgeted for City travel is approximately \$346,000.

RECOMMENDATION -

Approval.

BACKGROUND -

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.
