

CITY COUNCIL
COMMUNICATION:

02-492

AGENDA:

SEPTEMBER 23,
2002

SUBJECT:

OUT-OF-STATE
TRAVEL

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

MERRILL R.
STANLEY
FINANCE
DIRECTOR

ITEM _____

OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA

SYNOPSIS —

Christine Hensley, (0-R), City Council Member, to Salt Lake City, Utah, from December 4, 2002 to December 8, 2002, to attend the National League of Cities Congress of Cities and Expositions as the representative for Des Moines.

Jim Fox, (0-NR), EMS Assistant Coordinator, and Jeff Franklin, (0-NR), Fire Department Systems Coordinator, to Pittsburgh, Pennsylvania, from November 12, 2002 to November 15, 2002, to attend the FireHouse Software training conference.

Michael West, (0-NR), Senior Police Officer, to Evanston, Illinois, from January 12, 2003 to February 1, 2003, to attend Traffic Accident Reconstruction 1 and 2 courses from Northwestern University. Upon completion of the course, Mr. West will gain an increase in proficiency, knowledge, and expertise in fatal accident investigation, which should reduce related outsource costs.

Kristin Tuttle, (1-R), GIS Administrator, to Chicago, Illinois, from October 25, 2002 to October 30, 2002, to attend the Urban and Regional Information Systems Association (URISA) 2002 Annual Conference and Exposition. Presentations include a selection of Graphic Interface System (GIS) program tracks offering a variety of educational sessions and a selected workshop on Spatial Data Privacy: Issues and Implications.

FISCAL IMPACT —

Cost of travel is \$1,474, \$2,729 (Fox and Franklin), \$2,793, and \$2,139 respectively. Funding for these trips is provided for in the 2002-2003 Operating Budget under Index Code MCC010000, page 18-6; Index Code FIR010100, page 11-8 (Fox and Franklin); Index Code HRS980100, page 13-15 (West and Tuttle).

The total expended on City travel from July 1, 2002 through September 18, 2002, is \$89,772.12; the total amount budgeted for City travel is approximately \$346,000.

RECOMMENDATION —

Approval.

BACKGROUND —

	<p>On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.</p>
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