

**CITY COUNCIL
COMMUNICATION:**

02-494

AGENDA:

SEPTEMBER 23,2002

SUBJECT:

BID #VO3-2
UTILITY TRACTOR

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

DONALD M. TRIPP
PARK AND
RECREATION
DIRECTOR

ITEM 49B

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

SYNOPSIS —

The Park and Recreation Department requested the Purchasing Division to solicit bids for a utility tractor for use by the Horticulture Division. The low bid was non-compliant. It is recommended the bid be awarded to the second low bidder Great American Outdoor (Don VanHouweling, 710 East Army Post Road, Des Moines, IA 50315).

FISCAL IMPACT —

The cost is \$42,250. The budgeted equipment has a trade-in unit. The Fund code is IS201; Account code: 544070; Organization code: FIN200000.

RECOMMENDATION —

Approval to accept the low complaint bid by Great American Outdoor.

BACKGROUND —

The Purchasing Division solicited bids to eight potential bidders with seven bids received. Because the engine size, horsepower and displacement of the low complaint bid is less than was specified in the bid specification sheet, it is recommended that the unit be purchased from Great American Outdoor. It should be noted that the Great American Outdoor bid is the second lowest of the seven bids received. The bids received from Vetter Equipment and Ankeny Tractors were higher than the bid received from Great American Outdoor.

This machine is being purchased for mowing that is done on the levees, right-of-ways and vacant lots. Due to the character of the sites, the heavy-duty nature of the mowing done in these areas necessitates the extra horsepower, engine size and displacement.