

CITY COUNCIL
COMMUNICATION:

02-519

AGENDA:

OCTOBER 7, 2002

SUBJECT:

OUT-OF-STATE
TRAVEL

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

MERRILL R. STANLEY
FINANCE DIRECTOR

ITEM 35

OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA

SYNOPSIS —

Michael Armstrong, (0-R), Chief Information Officer, to Cincinnati, Ohio, from November 6, 2002 to November 9, 2002, to attend Public Technology's Fall 2002 Meeting of the Telecommunications and Information Task Force (TITF). Mr. Armstrong is the Task Force Chair.

Tim Campbell, (0-NR), Electronic Technician, to Davenport, Iowa, from October 14, 2002 to October 18, 2002, to received training in maintaining and troubleshooting an SLC 500™ System using RSLogix 500 sponsored by Rockwell Automation.

Eric A. Anderson, (3-R), City Manager, to Washington, DC, from October 8, 2002 to October 9, 2002, to attend a steering committee meeting of the Federal Geographic Data Committee. Although the cost of this trip does not require approval under Council policy, Council authorization is requested.

FISCAL IMPACT —

Cost of travel is \$1,586, \$1,720, and \$430 respectively. Funding for these trips is provided for in the 2002-2003 Operating Budget under Index Code IFT010000, page 15-8; Index Code PWK770157, page 21-47; Index Code CMO010000, page 7-8.

The total expended on City travel from July 1, 2002 through October 3, 2002, is \$105,484.18; the total amount budgeted for City travel is approximately \$346,000.

RECOMMENDATION —

Approval.

BACKGROUND —

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

