

**CITY COUNCIL
COMMUNICATION:**

02-610

AGENDA:

DECEMBER 2, 2002

SUBJECT:

ISSUANCE OF REQUEST
FOR PROPOSALS FOR
UPGRADE OF CITY'S
FINANCIAL/ACCOUNTING
AND HUMAN
RESOURCES/PAYROLL
APPLICATION
SOFTWARE SYSTEM
(PEOPLESOFT)

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

MERRILL R. STANLEY
FINANCE DIRECTOR

THOMAS G. TURNER
HUMAN RESOURCES
DIRECTOR

MICHAEL ARMSTRONG
CHIEF INFORMATION
OFFICER

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

SYNOPSIS —

Issuance of Request for Proposals (RFP) to provide functional and technical support for the upgrade of the City's Human Resource and Financial Information System, PeopleSoft, which operates the City's General Ledger, Accounts Payable, Accounts Receivable, Asset Management, Project Costing, Purchasing, Payroll, Timekeeping, and Benefits Administration.

FISCAL IMPACT —

The approved Capital Improvement Program (CIP) budget includes amounts for this upgrade expense, which includes project initiation, design, development, acceptance testing, and training of Citywide users, as well as post-production support of the System.

RECOMMENDATION —

Authorize Purchasing Agent to issue an RFP for upgrading the City's PeopleSoft System to include the Human Resources current version of 7.51 to 8.3 and the Financials version of 7.02 to 8.4.

BACKGROUND —

PeopleSoft was installed as the City's enterprise reporting software in 1998. Vendor support for both the Human Resources and Financial versions ends in April 2003. The City must upgrade PeopleSoft in order to maintain PeopleSoft support, which includes system fixes and tax updates. The upgrades to the latest version of this software will take the City from a client/server to a web-based system. This means all users will be able to access PeopleSoft from the Internet. The City will obtain the ability to improve e-Commerce practices with vendors and customers as well.

Other than maintaining support, another important upgrade objective is to take advantage of the latest technology available through PeopleSoft. The upgraded version contains several enhancements that will improve end-user efficiency and functionality, such as: an application portal; improved response time; functionality tailored more toward the public versus private sector environment; and a more intuitive interface, making it more user-friendly for the casual user. Further, the upgrade should result in more accurate and efficient extraction of data, aiding in decision-

making and quicker response times to the City Council, public, and intra-departmental inquiries.

Attachment