

**CITY COUNCIL
COMMUNICATION:**

03-025

AGENDA:

JANUARY 27, 2003

SUBJECT:

EMERGENCY
RESPONSE VEHICLES
BID

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

PHILLIP C.
VORLANDER
FIRE CHIEF

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

SYNOPSIS —

The Fire Department is requesting authorization to accept the second lowest bid (lowest compliant bid) for replacement of four staff vehicles as approved in the Fiscal Year (FY) 2002-03 Budget from Mid States Ford, Inc. (1450 E. Highway 6, P.O. Box 940, Waukee, IA 50263, Marvin Perry, President).

FISCAL IMPACT —

Total cost of this acquisition is \$80,412.68. Funding is approved and available through the City's Vehicle Replacement Fund IS201, Organization: FIN220000, Account: 544070.

RECOMMENDATION —

Approval.

BACKGROUND —

On November 5, 2002, the Fire Department, through the Purchasing Office, requested bids for four all terrain emergency response vehicles. Three vehicles will be traded in and three additional vehicles have already been sold at City auction, for a net reduction in our fleet inventory of two vehicles.

The Fire Department received six bids for this acquisition, with the lowest bid being non-compliant. The low bid did not meet specifications because they could not provide a five-speed automatic transmission with overdrive; sizes quoted for tires, wheels, alternator, fuel tank, and battery were all smaller than specified; and they could not provide four-wheel disc brakes or front and side curtain air bags.

Of the six bid responses received, only one bidder was located within the City of Des Moines, and the 1% discount allowed for in-city vendors did not affect their ranking to accommodate them this bid.

The Fire Department, therefore, requests authorization to proceed with this acquisition and have the bid awarded to Mid States Ford, Inc., the lowest compliant bidder.

