

**CITY COUNCIL
COMMUNICATION:**

03-050

AGENDA:

JANUARY 27, 2003

SUBJECT:

AGREEMENT FOR
CONSULTING
SERVICES WITH
RENAISSANCE
DESIGN GROUP

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

JIM GRANT
COMMUNITY
DEVELOPMENT
DIRECTOR

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

SYNOPSIS —

On July 23, 2001, by Roll Call No. 01-2295, the City Council created a Steering Committee with representatives from the City Council, Plan and Zoning Commission, and Board of Adjustment to review and make recommendations on the process of revising the Zoning Ordinance, and to assist in coordination and preparation of the revised Zoning Ordinance.

After a year of review and discussion, the Steering Committee has by consensus recommended that the City retain the services of Renaissance Design Group, Inc. (Rich Gardner, Principal, 301 Grand Avenue, Des Moines) to assist in the preparation of the new Zoning Ordinance.

The City Manager has negotiated an Agreement for Consulting Services with Renaissance Design Group which is now on file and available for public inspection in the office of the City Clerk.

Upon request by the City Manager, the Finance Department is authorized and directed to make payment to Renaissance Design Group in accordance with the terms of the agreement up to the maximum compensation of \$50,000.

This agreement is exempt from competitive bidding under Section 2-275(a)(1) of the City Code for the reason that the agreement is a contract for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part in the selection process.

FISCAL IMPACT —

The Fiscal Year (FY) 2002-2003 budget included an allocation of \$50,000 for the Zoning Ordinance update (Fund Code GE001; Index Code CDD010400 Community Development Planning and Urban Design). It is anticipated that a portion of this allocation will be paid to the consultant for services to be completed prior to June 30, 2003. However, many of the services outlined in the agreement will be completed in FY2003-2004. Staff requests that any remaining funds as of June 30, 2003 be carried over to FY2003-2004.

RECOMMENDATION —

	<p>Staff recommends approval of the Agreement for Consulting Services with Renaissance Design Group.</p>
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